

SCOTTISH AMATEUR SWIMMING ASSOCIATION

To : Members of the Swimming Committee  
From : D.C.J. Brown (Swimming Convener)  
Date : 18th September 1990

NOTICE OF MEETING

An additional Meeting of the Swimming Committee will be held on Sunday, 30th September 1990 in Room 3A5 (to be confirmed) of the Cottrell Building of the University of Stirling at 10.30 am.

There are two reasons for calling this Meeting. First, because there is a considerable volume of unfinished business ; second, because the Commonwealth Games Council has circulated proposals to which we have to respond on Tuesday 2nd October. I have therefore structured our (Swimming Committee) business in two parts : our own business in the morning and Commonwealth Games business in the afternoon with the Conveners of Diving and Synchro present.

AGENDA (10.30am-12.30pm)

1. Minute of the Meeting of 31st August 1990.....previously circulated
2. Matters Arising.....attached
3. Correspondence.....attached
4. Reports from Convener :-
  - a) ASFGB Swimming Technical Meeting of 6th Sept.....attached
  - b) Minute of Meeting of 6th September.....attached
5. Reports : International Programme :-
  - a) ASA Championships (Team Manager).....to be tabled
  - b) ASA Age Group Championships (Coach).....to be tabled
6. A.O.C.B.

AGENDA (2.00pm-3.30pm)

1. Consider the correspondence from the Commonwealth Games Council (dated 30th August 1990).....attached
2. Formulation of the response (for Meeting of 2nd October).

Douglas C.J. Brown  
Swimming Convener

Note : Expenses Claims Forms attached.

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Matters Arising :-

(Draft Minute of Meeting of 31st August 1990)

- (1) Swimming Committee : Competition Programme 1990/91  
and Budget implications.....attached  
(Item 6 c : Page 4)
- (2) National/ Domestic Programme : AGM Remit

## Squad : A.G. Develop't Meet - Manchester 1990 24 + 5 24th/25th November 1990

Travel	Accommodation	Other	Total	Number	Unit/C
400	1,100	250	1,750	29	£ 60

## Squad - Junior Meet - Viareggio 25/27 January. 12 + 3

Travel	Accommodation	Other	Total	Number	Unit/C
3,750	500	250	4,500	15	£333 Inc 550

## Squad - Youth Meet - As yet unspecified. 12 + 3

Travel	Accommodation	Other	Total	Number	Unit/C
3,750	2,000	250	6,000	15	£333 Inc 550

## Squad - Junior/Youth Meet - Thames Valley April 24 + 6

Travel	Accommodation	Other	Total	Number	Unit/C
400	2,200	400	3,000	30	£115 Inc 600

Squad - Junior/Youth Meet - A.S.A. Esso Age Group Championships - Coventry <sup>5-10 AUGUST</sup> ~~July~~ 20 + 4

Travel	Accommodation	Other	Total	Number	Unit/C
200	3,300	500	4,000	24	£116 Inc 500

Squad - Senior <sup>USSR, BRAZIL, SPAIN, IRELAND, WALES, SCOTLAND.</sup> Meet - Ulster Games March 20 + 4 <sup>15-16-17 MARCH</sup>

Travel	Accommodation	Other	Total	Number	Unit/C
2,000	-	500	2,500	24	£105 Inc 500

## Squad - Senior Meet(s) - Leicester - Newcastle 24 + 2 - Subsidise

Travel	Accommodation	Other	Total	Number	Unit/C
750	250	1,000	2,000	26	£ 77 Inc

## Scottish Team Meet - 8 Nations - Cardiff - April 24 + 6

Travel	Accommodation	Other	Total	Number	Unit/C
1,500	3,750	750	6,000	30	£200 Inc 1000

Scottish Select Meet - A.S.A. Nationals - Leeds 15 + 5 Subsidise <sup>1-4 AUGUST</sup>

Travel	Accommodation	Other	Total	Number	Unit/C
750	3,000	250	4,000	20	£200 Inc

33,750 213 £155  
Income £4.300

Actual Cost: £29,500



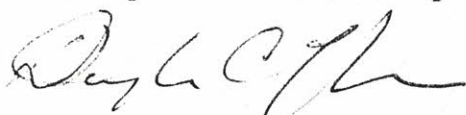
CORRESPONDENCE : SWIMMING CONVENER 1990

- 90.285 : Received from Mr. Black, copy of letter and certification of measurement of the Aviemore Swimming Pool (25.17m long x 12.80m wide).
- 90.286 : Received from Mr. Black, letter from Welsh ASA regarding the 8 Nations Contest 1991 in Cardiff, giving details of accommodation provisional bookings.
- 90.287 : Prepared by the Convener and circulated to Swimming Committee Members at Cramond/ or by post, draft Minutes of the Meeting of 31st August.
- 90.288 : From the Convener to Mr. R. Bailey (ASFGB), written nomination of Mr. Ian Mason as GB Junior Team Manager.
- 90.289 : Received from Mr. Black, copy of his letter to Mr. R. Jones (Director of Recreation, City of Edinburgh District Council) regarding use of Ainsley Park for the National Short Course Championships.
- 90.290 : From Convener to Mr. Barnett, memo advising of decision to issue medals to winners of the 'B' Contest at the Inter-District Event and requesting him to ensure that both set of medals are available.
- 90.291 : From Convener to Mr. Garrie Roberts, letter as per draft approved by the Swimming Committee Meeting of 31st August.
- 90.292 : From Convener to Mr. Barnett, memo asking him to supply Mr. Ian Harvey (Hon. Sec. Paisley ASC) with copies of the ASA National and Age Group Championships results.
- 90.293 : From Convener to Mr. Ian Harvey, letter outlining the responses of the Swimming Committee to the matters raised in his letter.
- 90.294 : From Convener to Mr. D. McGowan (Team Manager, 8 Nations Contest) providing notification of the changes of Rules as agreed at Belgrade, copy of my subsequent report to Swimming Committee and a copy of item 90.286 ; inviting comment/objection to the proposed accommodation.
- 90.295 : From Convener to Mrs. Brockie (East District Secretary) providing, as previously promised, a copy of the item 90.285.
- 90.296 : From Convener to Mr. H.H. Smith (Director of Swimming), memo seeking clarification of the role of Mr. Mason in the Management Services component of the National Squad Programme.
- 90.297 : From Convener to Mr. Black, memo regarding actions arising from the Swimming Committee Meeting of 31st August, namely :-  
i) letter to Norwegian Swimming Federation re Contest of 1990 ;  
ii) dates of submission of T.O. nominations.
- 90.298 : From Convener to Bruce Drummond (Ref Item 90.257), letter indicating the view of the Swimming Committee to his letter regarding non-selection for the Senior Squad.
- 90.299 : From Convener to Mr. H.H. Smith (Director of Swimming), memo regarding the issue of letters to swimmers who were in the National Squad Programme of 1989/90 but not in that of 1990/91.
- 90.300 : Report prepared by the Convener of the ASFGB Meeting of 6th September at Leeds.
- 90.301 : Received from the Commonwealth Games Council, notification of a meeting to be held on 2nd October 1990 and papers for discussion (including an outline 'Selection Procedure')
- 90.302 : From Convener to Mr. H.H. Smith (Director of Swimming), memo requesting that his report as Team Manager (ASA National Championships) and the Chief Coach's report (ASA Age Group Championships) both be available for the next meeting of the Swimming Committee (provisional, 30th Sept).
- 90.303 : Received from the SASA Office, copy of Len Calendar for 1991 - no swimming entries for September/October - is this a continued mistake ?
- 90.304 : Received from SASA Office, FINA News issue of 30th August 1990.
- 90.305 : Received from SASA Office, LEN Circular dated 12th August 1990.
- 90.306 : Received from SASA Office, notification of the 1990 Canadian World Championships Trials (13th-17th November 1990 ; Montreal).
- 90.307 : Received from ASFGB, draft Minute of the Swimming Technical Committee Meeting of 6th September 1990.
- 90.308 : Preparation and circulation by the Convener of Committee Papers for the Swimming Committee Meeting of 30th September.

Doesn't  
pleased.  
to receive  
letters.

- 90.309 : Letter from the Convener to Mr. Bill Law (SASA Diving Convener) to invite him to attend the Meeting at 2.00pm on Sunday 30th September (Commonwealth Games Council papers attached).
- 90.310 : Letter from the Convener to Mrs. Mary Black (SASA Synchro Swimming Convener) as above.
- 90.311 : Received from Mr. Barnett (by telephone) confirmation of provision of 120 medals for the swimming Inter-District Contest.
- 90.312 : From Convener to Mr. Barnett, memo asking him to book the meeting accommodation for Sunday 30th September at Stirling (Cottrell).
- 90.313 : Received from SASA Office, copy of ASA Age Group Championship Results-transferred to Results File.

Correspondence to 18th September 1990



Douglas C.J. Brown  
Swimming Convener



SCOTTISH AMATEUR SWIMMING ASSOCIATION

Report by Swimming Convener to the SASA Swimming Committee : ASFGB Swimming  
Technical Committee Meeting of Thursday 6th September 1990 at Leeds.

1. Introduction

This Meeting was held at the Leeds International Pool. The Agenda was altered to allow participation of Bob Pay (Chief Coach, World Championships) for the Item dealing with the preliminary selection of swimmers for that event.

2. Selection of Swimmers for the World Championships 1991 (Perth)

Updated ranking lists were tabled by Paul Bush (Team Manager). It was noted that Adrian Moorhouse (100 Breast) and Nick Gillingham (200 Breast) had been pre-selected. Eight other swimmers had achieved the GB consideration times and were World Ranked (two per Nation) from 3rd to 14th.

Extensive discussion took place on the principles involved because, in two events (Men 100m Breast and Women 200m Back), selection from within those eight swimmers would have 'closed' those events from the Trials in November. After much debate the Committee agreed by a majority to select a maximum of one swimmer per event from within those who had obtained consideration times ; even though those times are unlikely to be beaten in November it was considered important that opportunity should still be there for others to achieve places in those events. The following swimmers were then selected :-

Ian Wilson (1500m Free)  
Medelaine Scarborough (100m Fly)  
Karen Pickering (200m Free)  
Lorraine Coombs (100m Breast)  
Karen Mellor (800m Free)

It was also agreed that the consideration times already recorded by James Parrack (100m Breast : 1.02.09) and by Joanne Deakins (200m Back : 2.15.37)/ Helen Slatter (200m Back 2.15.55) would stand for the final stage of selection in November.

3. Long Distance Swimming

The issues associated with Long Distance Swimming were again raised. It was noted that the Minutes of the June Meeting should have recorded that these issues be put to the GB Committee. A letter was tabled from the BLDSA as if it represented GB Long Distance Swimming - I objected and pointed out that it did not represent GB.

In extensive discussion there was agreement that the potential to form a separate Technical Committee at GB level must be considered by the GB Committee - Swimming Team staff expressed their concern about having to be responsible for the Long Distance swimmers at the same time as having to carry-out their duties to the Swimming Team at the World Championships.

4. Team Staff

Our formal nomination of Ian Mason (Team Manager for GB Junior Team) was supplemented by a nomination for Ian McGregor as Chief Coach to that Team.

In both cases our proposals were defeated by 3 votes to 2.

5. Budgets 1990/91 : 1991/92

Initial indications are not good for these years.

Note : The Convener had to leave prior to the end of this item (ie at 4.15pm !)

Note : the above is not intended to be a full record of what was a long meeting - I have merely tried to highlight issues of immediate concern to us.

D.C.J. Brown  
9th September 1990



## Amateur Swimming Federation of Great Britain

TECHNICAL SWIMMING COMMITTEE

Minutes of a meeting held in Leeds on 6th September 1990.

Present:	Mr. E. Wilkinson	ASA	Chairman of Committee
	Mr. R. Bailey	ASA	Hon. Secretary of Committee
	Dr. I.A.M. Gibb	ASA	
	Mr. D. Brown	SASA	
	Mr. B. Williams	WASA	
	Mr. L.D. Stubbs	ASA	Director of Swimming, representing Hon. Treasurer
	Mr. H.H. Smith	SASA	Director of Swimming
	Mr. P.A. Bush	Team Manager	)
	Mr. T. Denison	Chief Coach	) All at invitation of
	Mr. R. Pay	Chief Coach,	) Chairman for relevant
		World Champs.	) Team matters only.

Apologies for absence were received from Messrs. M. Sheppard, D.A. Reeves, A.M. Clarkson, D. Morris and A. Moorhouse.

MIN NO.**36. MINUTES OF MEETING HELD 18th JULY 1990**

These were accepted.

**37. MATTERS ARISING**

(i) MIN. 25.2 Sports Science. No resolution of the subject. Mr. Stubbs progressing a meeting of Sports Council, Loughborough University and Directors of Swimming for England, Wales and Scotland. No funding for 1990 put potential grant aid available in 1991.

(ii) MIN. 25.3 BLDSA - Windermere event. Dr. Gibb reported on his attendance at the event as Medical officer and representative of A.S.F. of G.B. in lieu of the Hon. Treasurer.

The Committee noted the apparent lack of liaison with other Long Distance "agencies", particularly Scotland, and recommends to G.B. Committee that the constitutional issues associated with Long Distance Swimming be considered and resolved.

The Committee does not feel sufficiently qualified to embrace any responsibility for Long Distance Swimming following decisions of F.I.N.A. in respect of this discipline.

(iii) MIN. 26.2 Alterations to B.O.A. Olympic Training Camp programme caused cancellation of proposed Think Tank meeting. New meeting date of 23rd October at 10.30am in Birmingham to be confirmed by the Hon. Secretary.

(iv) MIN. 27.2 British Olympic Association, Olympic Training Camp. Mr. H. Smith reported 158 competitors from eight sports. Seventeen swimmers from the G.B. Rome Cup team will attend along with members of the G.B. Coaching Staff and the Directors of Swimming for England, Wales & Scotland.

(v) MIN. 31.1 European Championships, Athens. A preliminary booking has been made at the recommended hotel. Further concern was expressed by members of the Committee over training facilities and other essential "ingredients" needed for a successful Championships.

(vi) The Committee recommend that the Team Manager plus Mr. H. Smith should visit Athens and research the whole aspect of travel, accommodation, food and other environmental issues in order that final arrangements can be concluded by the end of October 1990.



MIN NO.

**38. RESERVE COACH FOR WORLD CHAMPIONSHIPS 1991**

The Committee recommended David Heathcock (City of Southampton) as reserve Coach for the World Championships in Perth. This is purely a precautionary step to cover any unforeseen circumstances involving selected Team Staff.

**39. WORLD CHAMPIONSHIPS, PERTH, 1991**

(i) In accordance with previously minuted policy, the Committee have selected the following swimmers for the World Championships:-

Ian Wilson (Borough of Sunderland)	1500m Freestyle
Madeleine Scarborough (Portsmouth Northsea)	100m Butterfly
Karen Pickering (Ipswich)	200m Freestyle
Lorraine Coombes (City of Southampton)	100m Breaststroke
Karen Mellor (City of Sheffield)	800m Freestyle

(ii) No swimmers were considered in events where subsequent selection would "close" the event to swimmers participating in the A.S.A. Winter Nationals/Final Trials.

(iii) It was noted that Paul Howe, winner of a silver medal in Rome, setting a British & English record over 200m Freestyle, would be unable to return for the World Championships Trials in November due to University studies/final graduation. If Paul is subsequently considered for possible selection the Committee agreed to receive "proof of fitness" from events in the USA.

(iv) The Team Manager and Chief Coach were authorised to discuss with Team members, participation in the FINA Sprint events scheduled immediately prior to the World Championships in Perth.

(v) The Committee endorsed the action of Team Manager and Chief Coach in formally recommending to World Championships' competitors and potential selections, that Open Meets in 50 metre pools should form part of their preparation.

(vi) The Committee, through Mr. L.D. Stubbs, agreed to approach Southern Counties A.S.A. and request that their Crystal Palace event, 13th/14th October, be declared open to potential World Championship competitors seeking Long Course opportunity.

(vii) The Team Manager reported positive action in respect of kit/equipment for G.B. events. The Team Manager was asked to consider the arrangements for distribution of World Championships kit, following A.S.A. Winter Nationals, in consultation with Mrs. A. Williams.

**40. TEAM MANAGER'S REPORT - LEN INTERNATIONAL OPEN CUP, ROME**

(i) The Committee complimented Mr. Bush on an excellent report, and added congratulations to all Team Staff and Swimmers on a first class team performance.

All observations and recommendations were fully discussed.

(ii) The Hon. Secretary would action Item 10 from the Team Manager's Report in respect of the previously published Accreditation Document.

Modify Appendix 'B' para. 5.3 "Conditions of Accreditation"

5.3 Observation of any curfews set by Team Management, which will include all communication with swimmers after the evening curfew in the Team hotel.

(iii) Written observations on the LEN International Open Cup were received from A. Moorhouse.



MIN NO.

**41. APPOINTMENT OF TEAM STAFF 1991**

The Committee recommend the following appointments:-

**(i) EUROPEAN JUNIOR CHAMPIONSHIPS, ANTWERP, 1991**

Team Manager	Mr. C. Hunter
Chief Coach	Mr. N. Juba
Team Coaches	Mr. I. MacGregor (Warrender)
	Mr. N. Longridge (City of Chester)
	Mr. M. Mosey (Boro' of Kirklees)
reserve	Mr. N. Sellwood (City of Coventry)
Team Doctor	Dr. A. Jones
Physiotherapist	Ms. N. Tilley

(ii) The Committee note that additional staff may need to be considered when subsequent team size is established.

**(iii) EUROPEAN CHAMPIONSHIPS, ATHENS, 1991**

Team Manager	Mr. P. Bush	(already selected)
Chief Coach	Mr. T. Denison	(already selected)
Team Coaches	Mr. R. Pay	(Harrow & Wealdstone)
	Mr. J. Park	(Paisley)
	Mr. D. Heathcock	(City of Southampton)
Team Doctor	Dr. D. Hunt	
Physiotherapists	Ms. P. Smith	
	Mr. P. Massey	

(iv) The remaining Team Coach position to be confirmed following the World Championships, in consultation between Team Manager, Chairman and Hon. Secretary of the Technical Swimming Committee.

**42. G.B. OLYMPIC PREPARATION inc. FINANCIAL CONSIDERATIONS**

(i) Committee noted Budgetary Savings requested by G.B. Treasurer and propose the following events are deleted from the G.B. programme:-

1991	European Youth Olympics	£ 3000
1991	4-Nations Meet, December	£ 16000

(ii) In addition, reductions in budgets for the following events would be undertaken:-

1991	Olympic Team Preparation, N.Spain	£ 3000
1992	European Junior Championships,	
	Yugoslavia	£ 5000
1992	Olympic Team Preparation, Florida	£ 6000

(iii) In noting total reductions requested amounting to £42,000 in 1991/2, the Committee propose that items 42(i) and 42(ii) amounting to £33,000, be accompanied by prudent management over the next 2 years to effect further savings in all areas amounting to £9,000.

**43. OLYMPIC NEWSLETTER**

The Committee endorsed the actions of the Team Manager in producing a newsletter of current information relating to Olympic Team preparation.

**44. WORLD CHAMPIONSHIPS PRESENTATION AT CRYSTAL PALACE**

The Committee congratulated all concerned in the presentation of information in respect of World Championships. Forty-five coaches were in attendance along with press and media. The Chairman of G.B., Mr. M. Sheppard, took the chair.

MIN NO.

**45. JOINT TECHNICAL CONGRESS - FACILITIES, PERTH**

The Committee noted the actions of FINA in respect of recommendations to move all current rules relating to pool dimensions and requirements to a single section of the FINA Handbook.

**46. JUDGES FOR EUROPEAN CHAMPIONSHIPS**

The Hon. Secretary to action this response on behalf of the Committee.

The meeting closed at 4.45pm.

Ref: RB/JPM

11th September 1990





## THE COMMONWEALTH GAMES COUNCIL FOR SCOTLAND

~~Chairman:~~ S. MURRAY, O.B.E.

~~Vice-Chairman:~~ D. P. WEBSTER

Hon. Treasurer: W. S. COGHILL, C.A., 30b Cluny Gardens, Edinburgh EH10 6BJ Tel. 031-447 3938 Office 031-225 3811

Hon. Secretary: G. A. HUNTER, O.B.E., 139 Old Dalkeith Road, Little France, Edinburgh EH16 4SZ Tel. 031-664 1070

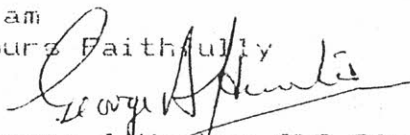
Ref CGAGM

30th August 1990

Dear Colleague

There will be a meeting of the Commonwealth Games Council for Scotland to be held on Tuesday 2nd October 1990 within The Maybury, Maybury Road, Corstorphine, Edinburgh commencing at 7.00pm.

I am  
Yours Faithfully

  
George A Hunter OBE OStJ  
Hon Secretary

### A G E N D A

1. Notice of meeting.
2. Apologies for absence.
3. Minutes of Executive Meeting No 13 held on 25.4.90 - attached  
No 14 held on 11.6.90 - "  
No 15 held on 2.7.90 - "
4. Matters arising from Executive Minutes.
5. Treasurer's Report.
6. Report on meeting with the 6 Home Committees Games Councils.
7. Report on meeting with The Scottish Sports Council.
8. Consider Chairman's paper on Selection Procedures - attached.
9. Views on Sponsorship.
10. Code of Conduct - paper attached.
11. Any other competent business.

COMMONWEALTH GAMES COUNCIL FOR SCOTLAND  
Chairman's report on Selection processes.

INTRODUCTION

1. This paper aims at summarising the Executives views as expressed during recent meetings and based on available information. Further responses to the Consultative Paper on selection are still expected.

EQUALITY

2. The Executive were unanimously of the opinion that all sports should be treated as being of equal status and subjected to the same standards.

METHODS OF SELECTION

3. It was generally agreed that the selection procedures in previous Games were preferable to those used for 1990. This would entail :-

- 3.1 The E.C. giving numbers for each sport. This should be done at an early date.
- 3.2 Sports selecting their own nominees.
- 3.3 A meeting of the full Council to finalise selection
- 3.4 A small pool of places being retained for possible worthy competitors who for some reason have not been included in section numbers. These would be voted for at the selection meeting of the full Council.

CRITERIA

4. It was the considered view that similiar criteria should be applied to all measureable sports and that the representative nature of the 1990 Games gave a good basis for standards. In measureable sports it should be easy to nominate those who would have finished in the top ten in 1990. In other sports, if there were not British or Commonwealth rankings then placings in British Championships and open international competitions would be of great assistance in comparing standards. A number of competitors in different sports had not competed at British level prior to the Commonwealth Games. Such comparisons may be necessary in voting for extra places.

NUMBER OF COMPETITORS

5. The need for competitors to have current proven ability to perform with distinction still appealed to the Executive Committee but it was also agreed that within the numbers allocated governing bodies should be able to include one or two competitors of high potential for future development. The Executive were not persuaded to send competitors for each event regardless of standards and finance.

NUMBER OF OFFICIALS

6. In view of the increasing demands for back-up officials there was some change of view in the past policy to keep officials to an absolute minimum. While there must continue to be a heavy emphasis on competitors it was recognised that coaching, tactical, physiotherapy and other support services were vital for the well being of the team. The growing demand for personal coaches may well give rise to concern at some future date but meantime this was considered a matter for the governing bodies. Guidelines regarding "fringe" personnel would have to be considered.



#### EXECUTIVE OR COUNCIL OVERVIEW OF GOVERNING BODY SELECTIONS.

7. An associated organisation had raised an important issue with regard to the direction of team selections. Their view appeared to be that the Executive (or Council) should in certain circumstances direct Governing Bodies in their team selections. Two different examples were quoted

7.1 When a competitor had written saying he did not wish to compete in one event but may have participated at another distance ALTHOUGH HE HAD NOT MADE A QUALIFYING TIME IN THIS LATTER EVENT.

7.2 When the Scottish standard was clearly very low in one event the numbers should be transferred to another event in the same sport where the standard was slightly higher. Alternatively extra numbers could have been given to achieve a slightly higher place.

The Executive were not persuaded that governing body opinion in either of these case should have been over-ruled. It would appear to be unfair and could have caused considerable criticism if a competitor was accepted without qualifying in a particular event just because he was particularly good at another distance.

In the second case there were a number of alternatives where standards were lower than expected. For example it may be argued that numbers could have been cut as the nominations could not perform with distinction, or places transferred to other sports which had higher standards and wished more places. Since those selected did not perform with distinction the addition of further lesser ranked competitors would only have increased the anomaly with other sports who had higher standards of participants who had been unable to make the team.

The outside view has highlighted an important matter. If the proposed selection procedure is adopted, consideration should be given to what action should be taken where associations cannot produce an appropriate standard. Bearing in mind the philosophy that all sports should be treated as equal great care must be taken in allocating numbers so that such discrepancies are less likely to arise.

#### TEAM SIZE

8. Governing bodies wish to know as soon as possible their likely section (team) size. The Executive may wish to consider making an allocation at this time, giving of course necessary qualifications, e.g. depending on finance and standards.

It is considered realistic to allocate the same numbers as for 1990, and in the case of wrestling, 6, as in 1982. However within these figures the associations need not only have those who made qualifying performances but may also use places for those of high potential, thus recognising a developmental role for the Commonwealth Games Council for Scotland.

It could also be pointed out that it was hoped that finance would allow a few extra places for sports which had used up all their allocation and still had, for example, competitors who had reached standards which could earn them a place in the finals.



## THE COMMONWEALTH GAMES COUNCIL FOR SCOTLAND

~~Chairman: E. S. MURRAY, O.B.E.~~

Vice-Chairman: D. P. WEBSTER

Hon. Treasurer: W. S. COGHILL, C.A., 30b Cluny Gardens, Edinburgh EH10 6BJ Tel. 031-447 3938 Office 031-225 3811

Hon. Secretary: G. A. HUNTER, O.B.E., 139 Old Dalkeith Road, Little France, Edinburgh EH16 4SZ Tel. 031-664 1070

Ref:L1

Minutes of Executive Meeting No. 13 held within The Grosvenor Hotel Grosvenor Street, Edinburgh on Wednesday 25th April 1990 commencing at 6.00pm.

1. Present Mr E S Murray (in the chair) Mr A Campbell, Mr D P Webster, Mrs I Robertson, Mrs D Crudge, Mr G Casely, Dr G Johnston, Mr C N McEachran, Mr W S Coghill and Mr G A Hunter.
2. Clothing The Chairman invited Mr Roberts to explain the difficulties encountered with Clothing for Auckland. There followed a discussion on the matter and the question of the account for the items which he supplied. Mr Roberts was asked to withdraw and the Executive discussed the matter and agreed that Mr Roberts be offered settlement of his account less £1,000.00. This was put to Mr Roberts and he accepted the reduced sum in settlement.

The Executive then discussed the position of the Chairman of the Council in the light of the SAAA excluding him as one of their three delegates. Mr McEachran gave his view on the matter and after discussion it was agreed that the matter be put before the full Council.

The meeting adjourned at this point in preparation for the AGM at 7.00pm.

G A Hunter  
May 1990





## THE COMMONWEALTH GAMES COUNCIL FOR SCOTLAND

Chairman: E. S. MURRAY, O.B.E.

Vice-Chairman: D. P. WEBSTER

Hon. Treasurer: W. S. COGHILL, C.A., 30b Cluny Gardens, Edinburgh EH10 6BJ Tel. 031-447 3938 Office 031-225 3811

Hon. Secretary: G. A. HUNTER, O.B.E., 139 Old Dalkeith Road, Little France, Edinburgh EH16 4SZ Tel. 031-664 1070

Ref: CG1

Minutes of Executive Meeting No. 14 held within 30b Cluny Gardens Edinburgh on Monday 11th June 1990 commencing at 7.00pm.

1. Present Mr D P Webster (in the chair), Mr A Campbell, Mrs D Crudge, Mrs I Robertson, Dr G Johnston, Mr G Casely, Mr C N McEachran, Mr W S Coghill and Mr G A Hunter.
2. Apologies There were no apologies for absence.
3. Minutes Minutes of Executive Meeting Nos. 11, 12 and 13 held on 27/7/89, 1/12/89 and 25/4/90 were agreed as true records.
4. Arising There were no matters arising.
5. Finance The Treasurer reported little change in our financial position since the report he gave to the AGM.
6. Correspondence  
A letter had been received from the British Olympic Association proposing a meeting of the 7 Home Commonwealth Councils and themselves. This was discussed and it was agreed that we should be represented at this meeting which will take place on 17th July 1990. It was agreed that our delegates at this meeting would be the President, Past President, Secretary and Treasurer (if available).
7. Blazer Cloth  
The Secretary proposed that our stock of cloth should be replenished to cover the next two Commonwealth Games and this was agreed. One quotation had already been received from Blass and it was agreed that the Treasurer would obtain a further competitive tender before proceeding with this purchase.
8. Sports Council  
The Treasurer reported on a meeting which he attended with the Scottish Sports Council regarding Grant Aid.
9. Debriefing  
Various reports had been proposed and circulated to members. The Chairman and Treasurer's reports were discussed in detail and the entire question of the method of Team Selection was fully discussed. The feeling of the meeting gradually established that the system of allocation Team numbers to Associations as had been the practice prior to the Games in Auckland appeared to be the most attractive option, but this would be discussed further at our next Executive meeting.

9. Debriefing cont/

At the conclusion of this discussion it was agreed that members would look carefully at specific subjects and report back to the next Executive meeting:-

David Webster	-	Team Selection
Gordon Casely	-	Business methods
Arthur Campbell	-	Sponsorship
Colin McEachran	-	Code of Conduct
Isobel Robertson	-	Clothing

10. Letter to Associations

It was agreed that the Secretary should write to Member Associations appraising them of the work being carried out by the Executive.

11. Meeting with Scottish Sports Council

The various subjects identified for discussion by the Sports Council would lead as follows:-

Funding	-	Treasurer
Secretarial Support	-	Secretary
Team Management	-	Chairman
Preparation Training	-	Chairman
Medical	-	Medical Officer
Press Relations	-	Press Officer

12. Council Press Officer

The Executive unanimously agreed to recommend to the AGM that Gordon Casely be re-appointed our Press Officer for the next four years.

13. Blazers

The Treasurer reported that he would be invoicing personnel outwith the Team who had blazers made from our stock of cloth for attending the Auckland Games.

14. Application for Council Membership

Three applications for membership of the Council had been received - from:

Ten Pin Bowling  
Trampolining  
Squash

the first two sports were not Games Sports. The Executive agreed that Squash, although on the list of possible sports could not be included in Games until 1998 at the earliest and in consequence the Squash Association together with the other two be advised that their membership would not be appropriate at the present time.

15. Cycling

The question of the retention of Cycling in the Games to be held in Victoria was discussed. Mr Campbell reported that no final decision had so far been reached.

16. Date of next meeting

It was agreed that we would meet again on Monday 2nd July 1990 within 6 Westburne Gardens Glasgow commencing at 7.00pm.





# THE COMMONWEALTH GAMES COUNCIL FOR SCOTLAND

Chairman: E. S. MURRAY, O.B.E.

Vice-Chairman: D. P. WEBSTER

Hon. Treasurer: W. S. COGHILL, C.A., 30b Cluny Gardens, Edinburgh EH10 6BJ Tel. 031-447 3938 Office 031-225 3811

Hon. Secretary: G. A. HUNTER, O.B.E., 139 Old Dalkeith Road, Little France, Edinburgh EH16 4SZ Tel. 031-664 1070

Ref: CG1

Minutes of Executive Meeting No. 15 held within 5 Westbourne Gardens, Glasgow on Monday 2nd July 1990 commencing at 7.00pm.

1. Present Mr D P Webster (in the chair) Mr A Campbell, Mrs D Crudge  
Mrs I Robertson, Dr G Johnston, Mr G Casely,  
Mr C N McEachran, Mr W S Coghill and Mr G A Hunter.

2. Apologies Apologies were tendered on behalf of Mr D J Clarke.

3. Minutes Minutes of Executive Meeting No. 14 held on 11th June 1990 were agreed as a true record.

4. Arising The entire question of the use of Games Cloth and the issue of blazers made from the Council's Cloth was discussed - it was agreed that this should be discussed at a future Executive Meeting and the Secretary was asked to include this item on a future Executive Agenda.

5. Finance The Treasurer reported little change in our financial position since the report he gave to the AGM.

6. Meeting with Sports Council

Mr McEachran had provided a paper on our meeting with the Scottish Sports Council. This was fully discussed and the Chairman thanked Mr McEachran for his excellent paper. The following subjects were to form the basis of future meetings with the Scottish Sports Council :

1. Financially underwriting our Team commitments.
2. Advice on sponsorship and funding.
3. Liaising on financial support for our member associations.

This to encompass the entire question of Squad preparation over the four year period for our member associations.

The meeting with the Sports Council concluded with the firm commitment that The Games Council for Scotland and The Scottish Sports Council would work closely together to support all our member associations in their endeavours to prepare and train first class teams for the next Commonwealth Games.

7. Council Administration

the question of the Council's administration set-up for the next four years was discussed in depth and it was agreed that we should recommend to Council that we employ a Sponsorship/Fund Raising Manager. It was also agreed that the Treasurer would look into the procurement of a word processor, photocopier and Fax machine. It was further agreed that professional clerical assistance would be provided for the Secretary during the last nine/twelve months prior to the Games in Victoria Canada.

### 8. Team Selection

This question was discussed at length and it was unanimously agreed to recommend to Council that we return to the system of allocating Team Numbers to Sports. This matter was carefully looked at in the light of results at Auckland and the past record of the Sports achievements in previous Games. The following numbers were proposed, but it was emphasised that these were suggested numbers and the Executive would welcome the Council's views at the next meeting in the Autumn.

Athletics (Men)	16	Cycling	8
Athletics (Women)	16	Gymnastics	7
Badminton (Men)	5	Shooting	14
Badminton (Women)	5	Swimming	16
Bowls (Men)	7	Weightlifting	6
Bowls (Women)	7	Wrestling	6
Boxing	8		

It was hoped that these numbers would allow space for a percentage of up and coming competitors to be included in the Team.

### 9. Fund Raising and Sponsorship

It was agreed that Mr Casely together with Mr Campbell and Mr Coghill would meet with the Scottish Sports Council to research further the question of attracting a Sponsor or Sponsors for the next Games.

### 10. Code of Conduct

Mr McEachran agreed to draft a "Code of Conduct" for Team Members for future Games.

### 11. Team Captain

It was agreed that we should revert to the policy of appointing a Team Captain.

### 12. Team Get-together

It was also agreed that we would return to the practice of having a Team Get-together prior to the Games and so give Team members the opportunity of meeting one another. This meeting would also allow the Team Uniform etc to be distributed and checked for fitting.

### 13. Clothing

The Secretary was given the "go ahead" to commence work in identifying sources of Team Clothing for Canada.

### 14. Parade Uniform

It was agreed that we would again parade in the Kilt following the very positive response in Edinburgh.



Ref: C63

Ref: C63

15. Honoraria

It was agreed that the four Physiotherapists who served the Team so well in Auckland would, subject to the Council's agreement, receive £200.00 each in appreciation of their assistance, and that the Treasurer for his work during the four year period should receive £1,250.00 and the Secretary £2,500.00.

16. Amendments to Constitution

As it was approaching midnight it was agreed to postpone this item of business until our next meeting.

The meeting concluded with a vote of thanks to the Chair.

E A Hunter  
July 1990

To be signed and returned to your Section Manager

COMMONWEALTH GAMES - SCOTTISH TEAAM - VICTORIA 1994

Dear Team Member,

Please read the accompanying Form CG7, headed "Team Information" and Code of Conduct" and thereafter sign this form. If you are under 18 years of age your father or mother or guardian must sign.

You will not be regarded as having accepted your place in the Team until this form is signed and back in the hands of your Section Manager.

FORM OF ACCEPTANCE AND ACKNOWLEDGEMENT:

I have read the Team Information and Code of Conduct Document (Form CG7) and I hereby accept the invitation of the Commonwealth Games Council for Scotland to be a member of the Scottish Team on the conditions stated in that form.

Signed ..... Date ..... Sport .....

UNDER 18 YEARS OF AGE:

I acknowledge that I have read Form CG7 and I accept the terms and conditions set out in it on behalf of my son / daughter.

Signed ..... Date ..... Sport .....

Guardian / Parent ..... Date .....



Draft - September 1990

TEAM INFORMATION AND CODE OF CONDUCT

1. Post Selection:

1.1 Fitness: It is the responsibility of every competitor to accept the invitation to compete in the Games only provided he / she is free from physical defect or illness such as would debar him / her from competing satisfactorily. Governing bodies of sport must furnish the Commonwealth Games Council for Scotland prior to departure with a Certificate regarding the health and fitness, to compete of their competitors.

1.2 Section Manager: Once the team is chosen, competitors come under the aegis of their respective section managers, who in turn are responsible both to their own Associations and through them to the Council.

Any section manager who considers that any of his team is unfit and unlikely to be able to compete in the Games up to the standard for which he gained his selection, must so report to his Association and to the Council.

2. Team Assembly:

On team assembly immediately prior to departure for the Games, all competitors and team officials will come under the jurisdiction of the general team manager and will operate under the Team Information and Code of Conduct set out below.

3. Documentation:

The responsibility for obtaining valid passports, vaccinations, etc., lies with the individual team member.

The section manager will check on these prior to departure.

4. Team Information and Code of Conduct:

- 4.1 Accommodation: It is important for team morale that the team should move into the Commonwealth Games Village as a team, and stay in the accommodation in the Village as part of the team.

Permission to stay away from the team will only be granted in exceptional circumstances by the general team manager after consultation with the section manager.

- 4.2 Clothing: Team members shall wear the official team uniform as directed by the general team manager and in particular :-

- 4.2.1 (a) on formal occasions;  
(b) at opening and closing ceremonies;  
(c) during competition and medal ceremonies; and  
(d) when interviewed by the media.
- 4.2.2 The Council will not provide competitive equipment or personal items such as competitive footwear.
- 4.2.3 Competitors who have received the issue of official clothing are not permitted to wear it before assembly for the departure to the Games.
- 4.2.4 Official team uniforms shall include blazer and flannels / skirt, team tracksuit and team competitive strip.

In addition to this official team uniform, the Council have provided other items of equipment for the benefit of team members. Often these are provided free or at considerably reduced prices as a result of efforts by the Games Executive, and competitors are asked to bear this in mind.

- 4.3 Discipline: It is expected that all members of the team will co-operate loyally in seeking to ensure that Scotland is worthily represented at the Games.

The team management recognise the competitive requirements of the various sports and these will be given every consideration. They also recognise that a happy team is a successful team and team members should accept the need for team co-operation and mutual support.

The general team manager retains the right to discipline any team member whose behaviour falls below acceptable standards.



- 4.4 Drugs: The Council is totally against the use of drugs in sport to enhance performance. The Rules of the Commonwealth Games and the Rules of the various International Bodies governing the various sports at the Games all bar the use of prescribed substances.

In no circumstances will the use of drugs be tolerated.

Any team member who considers that he may have any problem in this regard should advise his section manager and consult the team doctor as soon as possible.

- 4.5 Insurance: The Council has arranged insurance for the personal effects of team members, for the medical expenses of team members outwith the period of the Games and also personal accident insurance for team members. Copies of the policies are available on request.

Team members should note that no cover is provided for sports equipment, like cycles, rifles, etc.

- 4.6 Liability for Injury: Neither the Council nor its officers, servants or agents accept any responsibility or liability for any injury caused to or suffered by a team member in any accident, fatal or otherwise, howsoever caused, and whether occurring during, in, or in connection with the Games.

- 4.7 Medical Treatment: The Council has arranged that free medical treatment will be given to team members by the Scottish Teams Doctors in the Games Village and the Commonwealth Games Council for Scotland will, at its own expense, transport any competitor back to the U.K. on the recommendation of the Chief Medical Officer of the Scottish Team.

- 4.8 Photographs: There will be Section and Team photographs during the period of the Games and team members are expected to make themselves available for these.

It is the responsibility of section managers to see that team members attend.

- 4.9 Property Loss: Neither the Council nor its officers, servants or agents, accept responsibility for loss of or damage to personal property, sports clothing or equipment belonging to any team member howsoever such loss or damage arises.

- 4.10 Press: Managers and team members are cautioned about what they say to the media in formal or informal interview.

If approached, a team member will consult with his section manager and, if practical, with the Team Press Officer before speaking to the media.

- 4.11 Section Manager: From the time of assembly, each section manager is responsible for team members in his section. If he is encountering difficulties he should report these to the general team manager. All complaints from or about team members in his section should be made at first to him. He should draw medal prospects to the attention of the general team manager so that his presence can be arranged.

At the conclusion of the Games, each section manager should immediately compile a report of his team's detailed performances stating time, distance, height, weight, rounds, personal bests, records, etc., and submit the same to the general secretary and his own association.

- 4.12 Sponsorship: [ The Executive recognises that sponsorship for individuals and for individual sports has occurred at previous Games and is likely to occur in the future.

The Executive wish to lay down ground rules to protect general team sponsors, to find out who is affected by individual sponsorship arrangements and to prevent the use of other than ~~the~~ official team uniform on official occasions.

Before legislating for these matters, the Executive seek views from Council delegates as to how the aims may best be achieved. ]