

SCOTTISH AMATEUR SWIMMING ASSOCIATION

Draft Minute of the Meeting of the Swimming Committee held on Sunday 20th May 1990
in the Cottrell Building of the University of Stirling.

Attending : Mr. D.C.J. Brown (Convener) Mr. M. Sheppard (Ex-Officio)
 Mr. N. Dashwood-Brady (East) Mr. W. Black (Ex-Officio)
 Mr. S. Davidson (Midlands) Mr. H.H. Smith (Director of Swimming)
 Mr. J. Phillips (North)
 Mr. T. Nelson (West)
 Mr. A. Lynn (SSCA)
 Mrs. F. Smith (Co-opted)

1. Apologies

Apologies had been intimated by Mr. McWhir (President), Mr. Philp (Vice-President) and Mr. White (SSCA) ; the SSCA subsequently nominated Mr. Alan Lynn to substitute for Mr. White and Mr. Lynn was welcomed to the Meeting.

2. Minutes

- a) 11th March : The Minutes of 11th March 1990 were approved (Mr. Dashwood-Brady/ Mr. Phillips) subject to the following corrections :-
 (i) Attendance : the addition of Mr. H.H. Smith (Director of Swimming)
 (ii) Item 2.3 : (last two lines) : reservation was expressed to the effect that although the Club Team Championships were held within the jurisdiction of the SASA the rules were set by ASFGB.
- b) 1st April (Bruce Hotel): The Minutes of the Meeting were approved without amendment (Mr. Dashwood-Brady/ Mr. S. Davidson).
- c) 1st April (Dollan Baths): The Minutes of the Meeting were approved without amendment (Mr. S. Davidson/Mr. Dashwood-Brady).

3. Matters Arising

a) 11th March

- Item 1 : Mr. Black advised the Committee of his Fax Number at Clydebank College (041 951 1574)
 : Mr. Black advised that the SASA Council had approved the proposed co-options.
- Item 2.4 : The Convener sought approval to change the date of the July Meeting due to work commitments : the meeting agreed to change the date to 4th July (2.00pm Stirling).
- Item 2.5.1: The Convener reported that, as yet, he had been unable to identify a minutes secretary - the Committee agreed that this matter should be carried forward until a minutes secretary could be found.
- Item 2.5.3: The Director of Swimming advised that the ranking lists were being progressed and tabled a sample (from limited input). The Committee was assured that ranking lists would be available for selection purposes but sought confirmation that the lists could be produced in the relevant age-groups.
ACTION : Convener to write to Mr. Barnett to seek above confirmation.
- Item 3.2 : It was noted that both the Midlands and North Districts had formally intimated their agreement to enter joint teams for the Inter-District Contest in 1990 and, therefore, the detailed arrangements could now be considered. The followings points were agreed :-
 (i) That the 'A' Teams would swim in rotation in lanes 1,2 and 3 ;
 That the 'B' Teams would swim in rotation in lanes 4,5 and 6.
 (ii) That the existing programme of events would be followed.
 (iii) That the rules regarding participation of individuals in only one team ('A' or 'B') would be clearly stated.
 (iv) That in the event of any District entering only one Team ('A') the financial incentives offer from the Swimming Committee Budget would not apply.
 (v) That the concerns of the North/Midlands Districts relating to their greater costs of travel for two Teams would not be applicable because the costs of all four Districts were 'pooled' and re-allocated on an equal basis prior to the application of the incentive.
ACTION : Director of Swimming to draft rules and programme for the Inter-District Contest (Sat 22nd Sept : Bellshill)

3. Matters Arising (Continued)

Item 4 (90.040): Mr. Black advised the Committee that a meeting had subsequently taken place between the Executives of the SASA and SSSA. The policy of the SASA was supportive towards the SSSA and it had been recorded that the SASA would retrospectively consider an award to the SSSA once the financial situation was clarified. The Meeting also noted that the SSSA were likely to participate in more major international meets (eg France 1992) and that the established precedent for processing their applications to the Sports Council for funding is through the SASA.

Item 6.2 : It was noted that the SASA Council had not fully considered the recommendation of the Swimming Committee regarding Team Kit. While it was acknowledged that the 1989/90 problem had been resolved, the Swimming Committee wished to retain their recommendation on policy in the event of any future problems of supply of Team Kit.

Item 9 : Mr. Lynn raised the likely problem of younger swimmers being unable to obtain places in the 800/1500m freestyle events at the National Championships. The Committee regretted this situation when the policy is to encourage greater participation in these events. Mr. Smith confirmed that the large volume of entries from England suggested that this problem would occur. The Committee therefore resolved that :-

- a) 1990 : That Clubs should be advised to make entries for these events even if, at this stage, swimmers have not yet achieved the consideration times. These entries would be accepted on a provisional basis subject to confirmation by Club officials by 4th June of actual times achieved. After 4th June, arrangements would be made, if necessary, for additional heats to be held on Friday (afternoon).
- b) Post 1990 : That we should revert to the practice of holding an additional session (at Long Course or Age Group) for the distance freestyle and 400 IM events.....ie on the evening before the first full day of competition.

ACTION : Director of Swimming to arrange for notification of above arrangement to Clubs and to allocate entries to the two sessions involved according to the size/quality of entries.

4. Correspondence

A full list of correspondence (Items 90.085 to 90.160) had been submitted and the following points emerged :-

90.092 : No confirmation received from Mr. Barnett of (i) (Registration of Caroline Kerr, City of Newcastle).

Mr. Nelson advised that he had not received the forms requested (ii).

90.095 : In discussion, the Committee shared the concerns of the Convener regarding the frequent lack of necessary information on Results Sheets. It was agreed that an example sheet should be circulated to all Clubs by the Office - that sheet to show the Title of the Event, the Dates of Competition, the Name of the Pool, the Length of the Pool and the previously published format of the actual results....this latter item now being critical in view of computer rankings.

ACTION : Director of Swimming to arrange for the sample sheet to be produced and circulated to all Clubs.

90.102 : It was noted that Mr. Barnett had not yet processed the claim. It was also noted that members had not received claim forms and it was agreed that the Convener would obtain these from the Office and circulate to members.

ACTION : Convener to obtain forms from the SASA Office for circulation.

90.121 : It was noted that no confirmed budget statement had been received from Mr. Barnett.

90.131 : It was agreed that Mr. Lynn would extract from the ranking lists those times for consideration for selection for the GB European Junior

Junior/Championships and to have those times (together with supporting evidence from Results Sheets) available for the selection meeting on 20th June. It was also agreed (and subsequently confirmed) that Mr. Dashwood-Brady would substitute for the Convener on 20th June at York.

ACTION : Mr. Lynn to prepare list of times and supporting evidence ;
: Director of Swimming to brief and assist Mr. Dashwood-Brady ;
: Convener to advise GB TSC of substitution.

90.136: Mrs. Smith drew attention to error in recording British Junior Short Course Record for Dominic Sheils - should be 30.66 not 30.00 - in 50m Breast.

90.150: It was noted that no response had yet been received from Aviemore on the verification of measurement of the Pool.

5. Reports from Convener :-

a) To SASA Council (29th April)

Mr. Black advised that the proposed co-options had been approved by Council, that approval had been granted for the expenditure of £500 towards the production of ranking lists, that the North and Midlands Districts had confirmed their intention to enter joint teams in the Inter-District Contest and that the matter of team kit had been reported to Council as resolved. The Convener advised the Meeting that he had not had any response from Mr or Mrs Pendrich.

b) On the AGM of the Commonwealth Games Council

Mr. Black and Mr. Sheppard confirmed the content of the Report. Members of the Committee questioned Item 5 (disbursement of £37,500 towards the expenses of participants in full-time education) ; the Convener recalled that the AGM had been told by the CGC Treasurer that application forms had been distributed in Auckland to Team Members who were in full-time education. In order to establish the criteria and extent of such arrangements, it was agreed that Mr. Black would write to the CGC for information.

ACTION : Mr. Black to write to the Commonwealth Games Council to seek information on the background to and criteria for the disbursement of these funds.

c) On the Business of the ASFGB Technical Swimming Committee

Mr. Sheppard and Mr. Smith confirmed the content of the Report. It was noted (Item 3) that the SASA Technical Officials Convener should be formally notified of the revised criteria for nomination to FINA lists and of the requirement to invite two T.O's from each of the other Associations for any GB fixture.

It was also noted (Item 4) that Mr. Park had withdrawn for personal reasons from the staff of the team for the LEN Open International Cup in Rome (Aug. '90). Mr. Smith advised that Bill Furniss had withdrawn from the staff for the World Championships in Perth, Australia in January 1991 - he has been replaced by his brother, Fred Furniss.

ACTION : Mr. Black to advise the SASA Technical Officials Convener of the above revision of criteria and arrangements for TO's at GB fixtures.

d) On the Business of the Scottish Sports Association

The Convener also advised of a meeting held on 8th May between the SSA and the Sports Council at which the 'indicators' of changes of policy had been strengthened in two directions ; first, towards disbursement of funds on a more selective basis with quality of performance being a strong criterion ; second, to support the 'identity of Scotland' in international competition.

Mr. Smith reported to the Committee that a letter had just been received from the Sports Council inviting 'bids' for additional funding along the lines previously indicated by the Convener.

Further to Item 3 (Legal Matters), it was noted that the Convener on behalf of the SASA had pressed for the model CCT document to be made available to Governing Bodies ; it was further noted that once that document was received by the SASA then it should be circulated to Clubs (or summarised for circulation) as soon as possible.

In respect of Item 4 (Sports Medicine Course), Mr. Sheppard advised that Mr. Anderson (SASA Medical Adviser) was already aware of the course to be held on 10-14th September at Cramond Campus (fee £120) ; it was agreed that this course,

course / would be of considerable benefit to Club medical advisers and it was therefore decided that the information already in the hands of the SASA Office should be circulated to Clubs.

ACTION : SASA Office to circulate information on the above Sports Medicine Course to all Clubs
 : SASA Office to circulate the model CCT document (or summary) on receipt from the Sports Council/COSLA

e) On the Meeting between the Convener and Mr. C. Raeburn

The Committee agreed to the recommendation by the Convener to seek the approval of Council for the establishment of a 'working group' to report on the Training and Competition of Young Swimmers. The proposed composition of that working group was revised to read :-

Mr. C. Raeburn (Chairman/Convener)
 Mrs. F. Smith (Age Group Development Squad Chief Coach)
 Representative (SASA Education Committee)
 Prof. Leo Hendry
 Mr. E. Anderson (SASA Medical Adviser)
 Mr. D. Smith (Bearsden & Milngavie)

ACTION : Swimming Convener to seek approval of Council
 : Swimming Convener to write to SASA Education Convener to invite their nomination of a representative
 : Swimming Convener to write to Mr. Duncan Smith to invite him to serve on the Committee.

6. Budget Statement

A budget statement was tabled by the Director of Swimming. On the advice of Mr. Sheppard and the Director of Swimming, various adjustments were made to that tabled paper.

The Convener expressed his concern regarding the difficulties facing the Committee in respect of budget control when no formally approved statement had been available prior to the Meeting and when adjustments were still being made. Eventually, the following statement was resolved in respect of International Events :-

<u>International</u>	<u>Expenditure</u>	<u>Budget</u>	<u>U/spend</u>	<u>O/spend</u>	<u>Balance</u>
Geneva	£3450	£4000	£ 550	£ -	£
Viareggio	2875	4500	1625	-	
Luxembourg	4775	7500	2725	-	
Southampton	2175	1500	-	675	
Leicester	2375	1000	-	1375	
Paris	2500	2500	-	-	
Reading	2250	-	-	2250	
8-Nations	8250	7500	-	750	
	28650	28500	4900	5050	-150
<u>Swimmers Cont'ns</u>	<u>Actual</u>	<u>Budget</u>			<u>Balance</u>
	3850	4000			-150
<u>Total Overspend =</u>					<u>£300</u>

The following points were also noted :-

- The budget for Domestic Competition showed a net deficit of £350 ;
- The projected (and budgeted) deficit for the National Championships and National Age Group Championships is now likely to be less than anticipated by some £2000.
- That the cost of the additional coach to the Commonwealth Games still had to be met from the Budget. Further, that a variable sum may be due depending on the success of the retrospective fund-raising activities for the 1990 Games.

In discussion on the above points and, subsequently, on projected meets (ASA Nationals and ASA Age Groups), it was agreed that substantial savings had to be made. It was therefore resolved to adjust those budgets accordingly :-

<u>Projected Meet</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Savings</u>
ASA Nationals	7000	3500	3500
ASA Age Groups	6000	3000	3000
			6500

6. Budget Statement (Continued)

The implications of the financial decisions were considered and the following points agreed :-

(1) ASA Nationals

That it would not be possible to send a 'team' as originally proposed. Instead, based on the reduced funding available, to subsidise a group of the top-level swimmers (waves 1 & 2 plus 2) for training and competition through their clubs but under the overall control of an appointed manager to ensure that the appropriate learning experiences are generated. It was agreed that any other Club swimmers participating in the ASA National who were not included in the selection would not receive funding and would not be subject to the jurisdiction of the appointed manager.

(2) ASA Age Groups

That a greatly reduced Esso National Team would be selected to a maximum of 12 + 3 ; the swimmers to be of years of birth 1974 or 1976 and therefore at the top of the current age groups. The preliminary selection to be made after the SASA National Championships but subject to amendment as a result of the SASA Age Group Championships.

(3) SASA Council

That in view of the savings proposed which should meet all contingencies, the Convener should propose to Council that consideration be given to any 'surplus' savings (ie once the whole financial situation is clarified) being made available to the Swimming Budget to be carried forward to the next financial year to act as a 'primer' for the developments described under Item 10. (National Squad Programme 1990/94)

8. Commonwealth Games Report 1990

The Convener outlined the background to the Draft Report. It had become clear at the Commonwealth Games Council AGM that the reports from the sports should be submitted through the Governing Bodies and not by individuals. That AGM also clarified the purpose of the reports : on receipt of the reports, the CGC Executive intended to identify issues arising and to facilitate general discussion particularly focussed on aspects where improvements could be made for the 1994 Games. It is therefore essential that the SASA Report clearly identifies such issues for our sport and that recommendations are included. In that context it was noted that the Report received from Mr. Taylor (which was available to the Swimming Committee for reference) was of a historical nature : the Director of Swimming had been asked by the SASA Executive to draft a revised report with those points in mind.

The following changes to the Draft Report were proposed :-

- (1) That the Association be described uniformly throughout the Report as the SASA ;
- (2) That minor typographical errors be corrected ;
- (3) That the first sentence of Para 10.3.4 be deleted.

It was also noted that the more detailed aspects of our own SASA planning be recorded in an addendum to the final report for internal circulation only.

Subject to the above amendments, the Committee supported the Draft Report and recommended that it be submitted to the SASA Executive Committee (with the addition of the report from Diving) for approval and dispatch to the CG Council by Tuesday 22nd May as required.

ACTION : Director of Swimming to amend the Draft Report and to submit the revised version to Mr. Black for approval

9. International Programme Reports :-

a) 8 Nations Contest

The report received from Mr. McGowan had been circulated. The Committee noted that report and the comments of participants that the Contest had proved to be an excellent learning experience for the younger swimmers and that the additional pre-Contest planning work undertaken by staff had paid dividends in respect of organisation, team spirit and discipline which were to be commended.

The Committee recorded their congratulations to the swimmers and staff concerned.

b) Thames Valley Meet

A report was tabled and it was noted that the Meet had proved to be very appropriate for the age/stage of development of the selected swimmers. It was also noted that this Meet is recommended for consideration for the 1991 programme.

The Committee congratulated the swimmers and staff concerned.

c) Luxembourg Youth International

A report was tabled and particular attention was given to the recommendation to give further consideration to training and performance indicators immediately prior to the Meet.

The Committee congratulated the swimmers and staff concerned.

On a general point, the Committee requested that future reports contain a simple table of performances (summary of results).

9. LEN Congress and Calendar Conference

The Convener thanked the Director of Swimming for his summary paper which had been circulated. The critical factor of business was for the Committee to advise their delegates to the Congress/Conference on changes to rules which were being proposed (circulated to Swimming Committee) and on any issues which may require voting.

a) Summary Paper

- (i) The addition of the GBR World Cup Meet 1991 was noted as March 29/30 at Sheffield. All the list of events under this heading are Short Course
- (ii) That as a matter of policy, the delegates should attempt to achieve invitations to all fixtures for Scotland and for reciprocal hosting of 6 + 2 (approx) - the 'trade-off' being for our SASA/EDC, National Championships/ International Meet in 1991.

b) FINA Calendar 1991

The FINA Calendar had been circulated for information.

c) Proposed Change of Rule (8 Nations)

It was reported that the proposals made by Switzerland were broadly in-line with views expressed by representatives of the various nations at the recent Contest in Norway. In discussion on the proposals, the following mandates were noted :-

- (i) To challenge the accuracy of the preliminary paragraph which suggests that the 1989 decision had been nullified by their less than full membership statement. Mr. Black advised that the decision in 1989 had been to leave it to the host nation (Norway) to implement if they so wished, but Norway chose not to implement those changes in 1990.
- (ii) To accept the changes to rules (a) to (h) inclusive.
- (iii) To support the change under (i) (that Ireland be accepted as an official member) subject to the guarantee that by 1993 Ireland (potential host in that year) has a 50m pool available for the Contest.
- (iv) To propose for discussion the establishment of a multi-nation meet planning group : it is not intended that this group would deal with the actual detailed meet organisation but that it would serve as a forum for progressive improvement of the framework for meet organisation. In that context, delegates were empowered to suggest an annual fee of £100 towards the costs of such a group from each participating nation.

d) Proposed Change of Rule (Multinationals Youth Swimming Meet : 16 years)

It was noted that although Scotland had only participated in this contest on one previous occasion, there was now reason to give regular participation serious consideration. In this context, the following mandates were noted :-

- (i) Under Clause 2 (Eligibility), to clarify the age limit by either stating the year of birth or by age at 31st December of that year, (eg 1975 for the 1991 contest).
- (ii) To indicate provisional participation in 1991 subject to the availability of funding.
- (iii) To offer, if appropriate, to host the event in 1993.

10. National Squad Programme 1990/94

The outline proposal from the Director of Swimming which had been circulated was supplemented by a paper which was tabled.

The/

7

The / Committee in considering these outline proposals also took account of the following factors :-

- (i) The changes in the policy of funding indicated in the letter from the Sports Council ;
- (ii) The clear need to establish a revised structure and programme for the National Squads which would have the longer-term objectives of retaining, developing and projecting our top level performers into medal contention at the 1994 Commonwealth Games ; once established, to publicise that programme with a view to attracting sponsorship specific to that programme.
- (iii) Recognition of the need to move forward from the sound base of the current programme to ensure that Scotland can accelerate performance improvements in order to catch-up with the performance improvements made by or targeted by other nations.

The Committee was unanimous in instructing the Convener to present to the SASA Council for approval the following proposal :-

- a) That a revised structure and programme for the National Squads be implemented for the years 1990/94.
- b) That the current structure of National Squads (Age Group Development, Youth, Junior and Senior) be retained but with training and competition primarily based in the U.K. with the exception of the 8 Nations Contest, the Multi-Nations Youth International and the Viareggio Meet.
- c) That we introduce separate programmes for a relatively small number of swimmers at the top-levels in progressive 'waves' associated with target times which would take account of current and future development potential over the 4-year period towards the levels of performance estimated as being necessary to achieve the objectives in 1994. It should be noted that this programme is restricted to those swimmers who.....
 - ..have given a stated commitment to the next Commonwealth Games...
 - ..are resident/training in Scotland for the full period..
 - ..give a commitment to participation in all aspects of the programme.
- d) That the Director of Swimming will undertake to commit approximately two days per week exclusively to the establishment, supervision and management of critical elements of the programme.
- e) That the Association should, at the earliest possible opportunity, present a case to the Sports Council for all and more than the estimated additional costs identified on a preliminary basis.

ACTION : Director of Swimming to present detailed proposals on 17th June.
: Director of Swimming and Mr. Sheppard to prepare case for additional Sports Council funding to be made available.

11. Swimming Calendar 1991/92

The Convener and the Director of Swimming had both prepared drafts of the proposed guidelines for consideration of this item. Unfortunately, it was proving extremely difficult to provide guidelines for such an 'open' topic. Both undertook to attempt to produce a paper for consideration during the summer.

12. Other Business

- a) Mr. Nelson raised the matter of a replacement meet opportunity for those swimmers withdrawn by the West District from participation in the Thames Valley Meet. The Committee had not been able to identify an appropriate replacement meet and noted that the Minute of the Meeting of 11th March (Item 7) recorded that..."it was suggested that the West District might like to organise a District group to participate in the ASA Age Group Championships and to include within that group any of the swimmers previously selected for the Thames Valley Meet who were not included on merit in the Team selected for the ASA Age Group Championships."
- b) It was noted that the SASA Age Group Championship Programme wrongly identified the basis of award of the Sharp Trophy (12 & under 200 IM events) and had omitted the Hind Trophy (best performance, 12 & under, on medal count).

13. Future Meetings :- 17th June (RCP) to be notified ; 1st July (EK) to be notified 4th July (Stirling) at 2.00pm to be notified.

D.C.J. Brown, Swimming Convener, 21st May 1990