

SCOTTISH AMATEUR SWIMMING ASSOCIATION

MINUTES

COUNCIL MEETING

Date: Saturday 10th September 1994
Venue: Perth Ice Rink, Perth
Time: 3.30 pm - 6.00pm

Sederunt:

Mrs H Brunton	President
Mrs H Murray	East District
Mr H Stevens	East District
Dr D Hoare	Midland District
Mr J Westcott	Midland District
Mr J Philips	North District
Mr A Drummond	North District
Mr R Dale	West District
Mr R Craig	West District

In Attendance:

Mr I Mason	Chairman, B.O.M.
Mr S Martin	VC Finance & Admin, B.O.M.
Mrs E Mackenzie	Administration Manager
Mr M Woodroffe	Director of Swimming

ACTION

1. President's Address

The President welcomed everyone to Council and hoped that everyone had a good holiday.

An Agenda of events that the President had attended since the Council Meeting on the 27th March 1994 was tabled.

2. **Apologies:**

John Frew	North District
Bill Black	Vice President

attending Water Polo Disciplinary Hearing.

3. Minutes of Previous Meeting

The minutes were approved as a true record.

Proposed by: R Dale

Seconded by: A Drummond

4. **Matters Arising from Previous Minutes**

Peter Syer had raised an objection to Sandy McGill being approved as a co-opted member of the TTO Committee. Mrs Mackenzie informed Mr Syer that the correspondence sent to the Office by the National Convenor stated that Mr McGill was to be a co-opted member.

Page 5 - East District Development Plan Meeting shall now take place on Thursday 22nd September 1994 at Meadowbank.

5. **Vice Chairman, Finance & Admin Report**

5.1 *Per Capita & ACF Statistics - sent out with Council papers.*

5.2 *Per Capita Statistics - sent out with Council papers.*

5.3 *Financial statement - tabled.*

Mr Martin informed the meeting that Tayside Masters have been suspended as after several reminders their 2nd Per Capita return is still outstanding. Midland District Secretary had been notified.

VAT - SASA are suspended from reclaiming any Vat except on items for resale. The rulings from Customs & Excise cover Districts as well as the Association. Mr Martin is meeting with Linda Kilgour the SASA Auditor on Wednesday 14th September to work on a policy for the Association.

Balance Sheet - depending on a lot of different matters Mr Martin is hopeful that the Association shall break-even/make a small surplus. At this time of year no more income is expected.

6. **Administration Manager's Report**

Report - circulated with Council papers.

Mrs Mackenzie informed the meeting that with the appointment of the Director of Swimming and two Development Officers the office would require another member of staff to deal with the work being generated by the Development Officers once in post.

6.1 **Transfers/International Permits -**

Transfers were accepted as follows:

Fraser Walker from Warrender Baths to Drumchapel.

International permits were noted for:-

Bathgate ASA - Dussledorf, Germany
Perth & Kinross Composite - Ascheffenburg, Germany
Central Region Swim Team - Germany

7. **Board of Management Chairman's Report**

Agenda had been circulated with Council papers.

1. **Staffing Issues** - Mr Mason congratulated the Admin Manager on the work of the office staff. The staff have now all undergone the first appraisal and this system is now in place for future use. It is hoped to look at the volume of work now going through the office and look at the possibility of employing further administrative help.
2. **National Facility Update** - Mr Mason informed the meeting that the SSC had now met with Glasgow District Council to discuss the new Swim Centre. Arrangements re access for the Association have to be finalised. Mr Mason is to meet with the SSC and GDC to further negotiate a contract on behalf of the Association.

Winter Short Course Championships - Mr Mason informed the meeting that the new Glasgow Pool will not be ready by December. Mr Mason shall pursue other venues.

IM

Inverness - bulding of the new 25m pool shall go ahead.

Aberdeen - Both Mr Woodroffe and Mr Mason have had meetings with Aberdeen District Council, however, Aberdeen shall go ahead with building a 6 lane pool as the local councillors are anxious to get started.

3. **Development Officers Update** - Ian McGregor has been appointed to the SSC Team Sport Scotland post. The short leating for the National Development Officer post shall take place on Sunday 11th September with interviews arranged for Friday 30th September. Mr Mason is still working in the background to gain funding for a third post.
5. **Local Authority Developments** - The Association are now carrying out a series of talks with 4/5 Local Authorities re initiatives.

ACTION

6. **Sports Development Opportunities - Schools of Sport** - the paper work sent by the SSC has been sent to the District Swimming Convenors in each District who have been asked to co-ordinate the Schools of Sport in their area. Mrs Murray commented that in organising the Schools that we should forget SASA District boundaries.
7. **GB Review Update** - All members of Council to receive a document over the next few weeks, a further document will then be issued. The AGM will be the opportunity to progress the GB review.
8. **District Development Plans** - Mr Mason informed the meeting that the Director of Swimming, David Joy (SSC), the Development Officers and himself will work together to draw up a format. A meeting will be arranged with each of the District Executive in order to draft a development plan which shall link into the national plan. It is envisaged that this document shall be 6/8 pages long and shall mirror each District's thoughts and requirements.
9. **Sports Science/Medicine Strategy** - The Director of Swimming has now picked this up and shall be working on further developing Sports Science. Mr Mason informed the meeting that there is a big initiative from the SSC re Sports Science and that the SASA could be used as a potential "guinea pig" to get the initiative started.

Dr Snape and Mr Woodroffe both attended the Sports Science Medical Conference in Glasgow this week. The Association should now start to tap into the SSC resources.

10. **Commonwealth Games 1994/98** - The perception is that there appears to be a slight upturn from the 1990 performance. With two new Scottish records, one medal and more swimmers reached finals than at the previous Games.

Mr Mason pointed out that both Council and the Board should show their faith in the Director of Swimming plans - there is a definite need for longer term planning and a professional approach to the preparation for the Games in 1998.

11. **Convenors Future Reports** - Mr Mason has drafted a form in order to obtain a more detailed report from Convenors which was read out to Council. This form will allow for a clearer understanding on what is happening within each discipline and allow the Board to make decisions/judgements were necessary.

Council to receive a copy of the form once it has been approved.

EM

12. **Education District Seminars** - There shall be seminars run in each of the Districts which shall outline the new Education Structure/Qualifications.

It was highlighted at the West District meeting that a calendar of Educational Meeting/Courses for each district would be helpful. Mrs Murray suggested that this information could also be advertised in the Swimming 2000.

Mr Mason pointed out that he feels that this should be initiated by the Education Committee and not the Board of Management.

13. **International Events Initiative** - It is hoped to set up a small key committee headed by the Director of Swimming in order to run coaches conferences, sports science seminars, major aquatic events etc which would raise the profile of the sport and give Scotland an opportunity to attend conference etc without major expense.

14. **A.O.C.B.**

Mrs Murray had received a letter from the East Lothian area regarding facilities as outlined as sufficient by the SASA. Mr Mason informed the meeting that the National Facility Strategy outlines the Associations priorities in terms of funding for quality competitive pools. These priorities are the national swim centre and 8 and 10 lane 25m competitive pools.

8. **Director of Swimming's Report**

Report had been circulated with Council papers.

Mr Woodroffe had previously spoken about his report earlier in the day.

Mr Woodroffe then went on to highlight a few issues which would become major. The plan that he has put together is not definitive and is open to changes and ideas. A technical panel of the top Scottish Coaches will be formed with the aim to work towards **planing** for the future. Mr Woodroffe also hopes to make an early appointment of a national team coach on a part time basis at the moment - this shall be looked at by the Board.

The Director of Swimming will wait to gain feedback from the Senior ^{Squad} Plan that he has put together before drafting a plan for the Junior Squad.

Mr Craig asked if the national coach would have club commitments as well as being committed to the national squad - as yet no details have been finalised, however, it is envisaged that the national coach should not have any club committments.

ACTION

Mr Woodroffe then highlighted the need for a calendar which integrates all dates for Scottish, British and World Events this would be done on a four year role and would provide the Administration with confirmed meets for planning/organising purposes.

Sports Science - we must as an Association issue good practice guide-lines. The Director of Swimming shall be spending time with coaches at all levels.

Eight Nations International Meet - the Scottish team shall be selected immediately after the Winter Championships.

9. Correspondence

1. East Kilbride ASC Appeal - all papers had been circulated with the Council papers.

Bill Black joined the meeting to discuss this item.

After discussion it was agreed by Council that East Kilbride ASC's appeal had been upheld on the technical wording of the rule and that their fee had been refunded. It was agreed, however, that there would be no re-swim as the East Kilbride swimmer was still seen to carry out an illegal kick by a judge and therefore the decision made by the appointed Jury at the Championships shall stand.

Mrs Mackenzie to draft a letter to East Kilbride informing them of the above. Mr Black, Mrs Brunton and Mrs E Black, **hon legal advisor** to have sight of the letter before it is sent.

EM

2. Memo from Synchro Convenor requesting new synchro equipment

It was agreed to carry this forward to the next Board meeting on Friday 30th September.

Mrs Murray pointed out that the equipment was given to the SASA from the SSC on the basis that a provision for depreciation was set up in order to replace the equipment.

3. National Appeal Committee

Mrs Mackenzie informed the meeting that Mr Black had requested 2 nominations from each District to form an appeals committee, however, only the East District had responded. North have now sent their nominations to the Office and Midland have made their nominations known at this meeting, these are to be A Spence and D M'Gillvary. The West District secretary has to inform the office of their nominations.

BC

4. Life Membership

Mr Westcott informed the meeting that the Midland District had formed an ad-hoc Committee to look at both District and SASA life membership. The Committee came

ACTION

up with a criteria for District life membership, however, felt that the Association should provide guide-lines on nominating for a SASA life membership.

After discussion it was agreed that the following members of Council would meet at the Inter District Swimming Championships on Saturday 17th September and report back their thoughts:-

Mrs Brunton, Mrs Murray, Mr Drummond, Mr Black and Dr Hoare.

5. Request from Mr Pearson to donate a trophy in his wife's honour

Mrs Mackenzie to look at the National Championship Trophy requirements and write to Mr Pearson to accept his offer and ask him to donate the trophy for a ladies event in which there is no trophy at present.

EM

6. Letter from Roy Wilson, North District re Constitution

Mrs Mackenzie read the letter to the meeting. It was agreed that Mr Wilson's comments are correct and Council were informed that Mr Black and Ed Adam are meeting to look at the constitution.

BB

Mr Black pointed out that ^{in his opinion} rules should only be changed every 4 years as this is when the rule book is re-written. ^{printed}.

7. Request from National Swimming Convenor to co-opt Eileen Adams on to the Swimming Committee. Referred to Board for a decision.

8. Dates for 1995 Council Meetings:-

Sunday 26th March 1995.

Saturday 9th September 1995.

Sunday 3rd December 1995.

The next Council meeting shall take place on Sunday 4th December 1994, Perth Ice Rink, Perth from 10.00 am - 4.00 pm.

The meeting closed at 6.00 pm.