

117/85 AOCB

The Treasurer intimated the fact that he does not wish to go forward for re-election next year, due to personal family commitments. Mr Turberville expressed his regret at his decision, especially in view of the forthcoming Commonwealth Games year.

There was no further discussion and the Meeting closed at approximately 4.00 pm allowing Council to visit Senior Squad training at the Gannochy Swimming Pool.

MMC
23 October 1985

COUNCIL MEETING

A meeting of the SASA Council was held in the Conservatory, Airthrey Castle, University of Stirling on Sunday 13 October 1985 at 10.00 am.

PRESENT:	Mr R.D.B. Cape	President (in the chair)
	Mr N. Beattie	Vice President
	Mr W. Black	Hon. General Secretary
	Mr L. Turberville	Hon. General Treasurer
	Mrs H. McLeod-Bain	East District
	Mr A. McLeod-Bain	East District
	Mr D. Phinn	Midland District
	Dr. D. Hoare	Midland District
	Mr J. Angus	North District
	Mr G. Robb	North District
	Mrs H. Brunton	West District
	Mr R.F. Craig	West District

In attendance:

Mrs R. Hallam	Administrator
Mr D. McGowan	Representing Mr H.H. Smith, Director of Swimming
Mrs M. Cunningham	Minute Recorder

97/85 APOLOGIES FOR ABSENCE

There was a full attendance at the meeting.

98/85 PRESIDENT'S ADDRESS

Mr Cape opened the meeting and welcomed all present. He reported that since the last Council Meeting, he had attended six Committee meetings. The Association gave a small reception and dinner for Mr Hobie Billingsley, the well known American Diving Coach. Mr Cape outlined those who had represented the Association at the reception and noted that it had been a very enjoyable evening. Mr Cape had also attended the opening ceremony of the Coaches Seminar held in the University of Stirling. He suggested that it would have been helpful to have had a follow-up report of the Seminar.

Mr and Mrs Cape had also attended Hearts Centenary Gala and also Inverleith Annual Mutual Life Gala at R.C.P. He had seen David Wilkie, Robin Brew and Sarah Hardcastle go through their paces.

It was proposed that Council see the Senior Squad, who are on their first Training Weekend at the University this afternoon. It would be a great moral booster to all the squads to know that the Association supported them in their endeavours.

99/85 MINUTES OF MEETING HELD ON 18 AUGUST

These were approved with one addition.

Item 96/85 4a. - following discussion on the appointment of Mrs D. Zajac, IT WAS AGREED that "future appointments will be referred to Council" be added.

100/85 SUB NATIONAL FACILITIES (Previous Minute 84/85)

Mr Cape reported that the Grant from the Scottish Sports Council had been accepted. Also, that Dundee District Council were hoping to install the permanent boom in their pool in December, grant-aided by the Scottish Sports Council.

101/85 J.Y. COUTTS MEMORIAL AWARD (Previous Minute 85/85)

The memorial award was shown to Council. This will be officially handed over to Mr L. Turberville at the North District Meeting on 14 November, to which Mr Cape has been invited.

Mr Robb reported that he has a contact from whom he can obtain free granite and that he can also arrange for labour at a reasonable rate.

After some discussion on the shape of the granite, IT WAS AGREED that Mr Robb liaise with Mr Turberville and competitive estimates be made available for Council Meeting in December.

L. TURBERVILLE
G. ROBB

102/85 FUND RAISING PROJECT (Previous Minute 86/85)

A reply had been received from the Inland Revenue on the application for charitable status and it was noted that the SASA Educational Trust would not qualify for tax relief. After some short discussion IT WAS AGREED that Mr Sheppard be contacted regarding offering his assistance in his tax expert capacity in relation to this question.

L. TURBERVILLE

103/85 OFFICE ACCOMMODATION (and Provision of Typewriters) (Previous Minute 87/85)

Mrs Hallam reported to Council that the University had "loaned" the Association 2 typewriters (although old they are serviceable). It was noted that Council had already approved the provision of a new typewriter, which is now in hand. There were no problems with the present office accommodation.

104/85 KIT SITUATION (Previous Minute 88/85)

There was no report available on the up to date kit situation. Some discussion took place on the proposed visit by Director of Swimming and the Administrator to Speedo (sponsor) in Nottingham. Speedo had initiated the invitation and it was unanimous that such a visit would enhance relationships between the Association and Speedo. Council AGREED that Director of Swimming and Administrator visit Speedo on Mr Smith's return to the office and a full inventory of kit stock be available prior to the visit.

W. BLACK
R. HALLAM

A report of the visit to be made available for Council meeting in December.

104/85 Following Mrs Brunton's comment that some swimmers had not received kit, IT WAS AGREED that information on this be forwarded to the office.

H. BRUNTON

105/85 PRESIDENT'S CHAIN OF OFFICE (previous Minute 89/85)

A lengthy discussion took place on this and it was reported that Emslies were unable to supply the required additional links for the Chain of Office. Mr Turberville felt that there were 2 alternatives:-

- a) either purchase the additional links (from Stewarts) or
- b) engrave name of Presidents on both sides of the appropriate medallions on the Chain of Office.

As there had been an offer of a further Chain of Office, to come into effect in 1988, Mr Cape questioned expenditure on this at this time. IT WAS AGREED to save further expense, that engraving only be carried out on the existing Chain of Office.

106/85 COACHES PASSES (Previous Minute 91/85)

This was dealt with under Swimming Committee Business.

107/85 TRAVEL ARRANGEMENTS (Previous Minute 92/85 b)

Mr Black reported that Alander Travel, A.T. Mays and Messrs Dixon Travel are interested in quoting terms for the Association. Mr Black also stated that some travel firms were prepared to offer sponsorship in return for business.

IT WAS AGREED that the Director of Swimming ascertain the travel requirements of the Association and present these to travel companies and that the best possible deal be obtained. The Administrator undertook to bring this to the Director of Swimming's attention.

H.H. SMITH
R. HALLAM

108/85 COMMONWEALTH GAMES COUNCIL FOR SCOTLAND APPEAL

Mr Turberville to give recommendations on the donation to be given by the Association to the Fund, at December Council Meeting.

It was confirmed that the £2,000 worth of tickets had been purchased by the Association.

Mrs McLeod-Bain questioned Messrs Hamilton Bland(Products) Ltd offer of £5,000 worth of products. Mr Black outlined the proposals and said that the Company were expecting a high return on their outlay. An E.D.C. Official informed Mr Black that the items were included in the main tender being supplied by another company and, therefore, the E.D.C. could not accept.

109/85 NATIONAL SQUAD PROGRAMME SYNCHRO (Previous Minute 96/85.4)

IT WAS AGREED that the Synchronised Swimming Committee report on this to the December Council Meeting.

110/85 MINUTE 93/85

Mr Robb raised the issue regarding Lerwick A.S.C. failing to submit copy of their accounts. It was noted that this has now been received.

111/85 MINUTE 94/85b - Report by Director of Swimming

Disappointment was expressed that no training facilities had been taken into consideration for the diving contingent. Mr McGowan stated that in the past, the Diving group had made their own training arrangements and assumed that the provisional arrangements made by the Director of Swimming for the Training Camp had been at the request of the Swimming Committee.

It was also noted with concern that no report had been submitted to Council following Director of Swimming's visit to Lanzarote, although Mr McGowan reported that Mr H. Smith had prepared a report, a copy of which he had received.

Mr Turberville stated that an account had been received from Alander Travel in relation to the proposed visit by 35 personnel to the Training Camp now scheduled for 25 December/9 January 1986 (Mr Smith has informed staff and swimming squad of this change of date).

It was also noted that the Diving Committee had held a meeting on 12 October of which Executive had not been notified. A report of this meeting to be prepared by the Diving Committee for presentation to Council at December Meeting.

It was noted that the Diving Committee were unhappy that no provision had been made for diving contingent at the overseas training camp.

112/85 REPORT OF THE GENERAL SECRETARY

This had been circulated. Mr Black highlighted points from his report.

1. Staff

Technical Assistance was dealt with under Director of Swimming Report.

2. Commonwealth Games

Mr Black has a meeting week commencing 14 October regarding proposals for the programme.

No replacement had yet been found for the sponsor who had backed out of supplying Technical Officials' uniforms.

3. Sports Council

Sports Council would like to implement the recommendations of the PA Management Consultant's report by 1 November but was passing the recommendations to governing bodies and was awaiting reaction from them.

3. Continued

Some discussion took place on job specifications, some of which had been down graded by Sports Council. IT WAS AGREED that if some gradings were found to be inappropriate, these could be brought to the Sports Council's attention. There were no comments on the job specifications circulated by Mr Black. Mr Black would report back to Council following the scheduled meeting between the Executive and Sports Council on 15 October.

It was noted that it had been specific that SASA office staff were under the supervision of the Administrator.

4. Computer

Mrs McLeod-Bain questioned insurance cover for the computer if it was located outside office premises. It was noted that this would require to be covered by householder's insurance.

After discussion relating to the trading-in or sale of the computer THERE WAS NO OBJECTION to Mr Ron Taylor having use of the computer.

Mr Black reported that discussions had been under way with the Sports Council regarding provision of computers for governing bodies in sport and the requirements of the Association were such that it would not require to share with another governing body. As the Sports Council are going to fund this, the SASA await the outcome of investigations into the type of computer best suited to the Association's needs.

5. British Olympic Association

Mr Black said that reports sent to other governing bodies had not been received by the S.A.S.A.

6. Centenary Committee

It was noted that some clubs did not appear to have received intimation of the Centenary enquiry for their founding dates.

IT WAS AGREED that the Diving Committee should put their proposals to stage the European Diving Cup in 1988 to G.B. Committee; this would then be referred to L.E.N.

7. Life Membership

Following discussion on Mr John Bell's achievements and appointments (and although Life Memberships are normally considered at December Council Meeting), IT WAS AGREED that Mr Bell be nominated for Life Membership.

- 112/85 8. West Berlin had extended an invitation to attend the International Youth Camp to be held in 1986 in conjunction with the European Junior Championships.
- 9. The Sports Council's offer of £25,940 had been accepted to provide timing and auto coach equipment for the Association.
- 10. Contracts of Employment had been issued.
- 11. A letter had been received intimating the retirement of Mr A. Turner of the A.S.A.
- 12. Lengthy discussion took place on the fund raising Swimalongs. It was noted that problems had been encountered in obtaining information and concern was expressed in the little information which had been forthcoming.

Mrs Hallam undertook to contact Mr K. Juba and Mrs M. Smith to gain up-to-date information on the fund raising programme. Mr Juba should be informed that the Association is anxious to support the fund raising project and to be represented at as many events as possible. It is essential that the Association has the relevant details.

R. HALLAM

- 13. Insurance and Tax - booklet circulated.

Mr Black elaborated on this and felt that it was a good offer and was aimed primarily at coaches, both in a professional and amateur category.

The Association is required to maintain a Register of Coaches and this would be the basis of the Insurance Policy, as well as the Association having normal insurance cover. Some discussion took place on the necessity for coaches to have cover under this type of policy. Mr Black also noted that this Policy would cover coaches in all sports, not only swimming. The scheme requires more than 1500 coaches to qualify for the very competitive rates and additional sponsorship.

IT WAS AGREED that further investigation take place on this Policy and that coaches be advised and information circulated to clubs.

W. BLACK

- 14. Mr Black highlighted the disturbing facts arising from the Sports Association conference held recently. Under the present constitution, officers of the Association can be held personally responsible for certain liabilities e.g. if tax is not paid. In view of this, many governing bodies are now becoming limited companies and this puts the responsibility on the company rather than individuals. This would require further investigation.

- 112/85 14. Continued

A further point arising from the Conference was that salaries of staff can be paid direct to bank accounts by the Sports Council. Mrs Hallam stated that she had discussed this with the Sports Council and although the service was offered free of charge, and would reduce some of the office administration, the Association would lose any interest in the bank normally accrued, the salary payments being deducted from each quarter's grant aid. Mrs Hallam felt that it was a service which should be borne in mind for any contingencies arising but should not be put into effect at this time.

- 15. There was discussion on the time element for eligibility to participate in the Commonwealth Games and the Swimming Committee have recommended that this be 1 January 1986. This would also apply to synchronised swimming and diving. This deadline would require to be advertised, possibly in "Swimming Times".

W. BLACK
G. ROBB

- 16. Alloa Brewery nominations for Skol Sports Awards should be entered by 21 October; presentation to be on 19 December.

- 17. Mr Black read to Council a letter he had received from Cumbernauld Swim Club regarding prizes paid to Junior and Senior Swimmers. Discussion took place on financial prizes being given to swimmers in the name of their Club. It was AGREED that donations could be made to clubs but no money prizes were allowed to swimmers. However, clubs could use the donations to reimburse legitimate expenses of swimmers ensuring that records of the administration of the donation are kept in good order.

- 18. IT WAS AGREED that a contribution of £5.00 be made to the retirement presentation of Mr T. Harvey, Secretary of Sports Council, on behalf of the Association.

R. HALLAM

- 19. Seminar on Drug Abuse being held on 17 October 1985 in Strathclyde University - any member of Council available should attempt to be present.

The Report was accepted.

113/85 REPORT OF THE GENERAL TREASURER

- 1. Per Capita and ACF Statement had been circulated. After some discussion, it was noted that some clubs who were recorded as not having paid dues had in fact done so. Mrs Hallam undertook to contact club secretaries over any queries on Per Capita Fees.

R. HALLAM

A letter had been received from St. Thomas' ASC expressing displeasure that although most clubs had in fact paid their dues timeously, there were still clubs with first and second returns outstanding. This was noted.

113/85 2. Financial Statement

Mr Turberville expanded on the circulated statement and it was anticipated that there would be a "break even" situation at the end of the Financial Year.

G.B. Expenditure

There was an amendment to this in that "World Synchro Cup" should read "FINA Technical Synchronised Swimming Committee Meeting" and "FINA World Cup".

3. Budget

Mr Turberville stated that the Budget Committee had met with all Conveners where relevant proposals had been put forward. The Budget proposals were approved for presentation to the Scottish Sports Council. It was highlighted that the Director of Swimming requires to submit a report to accompany the Budget papers for submission to the Sports Council by the end of October.

HH SMITH
R HALLAM

The Report was accepted.

114/85 REPORT OF THE DIRECTOR OF SWIMMING

Mrs Hallam and Mrs Cunningham left the meeting, leaving Council to have full discussion on Director of Swimming's Report.

IT WAS AGREED that no temporary appointments be made at this time.

It was noted with concern that no report had been received by Council on the visit to Lanzarote made by the Director of Swimming. This to be submitted.

HH SMITH

Director of Swimming also to provide a report on all competitions attended in Europe in Spring 1985.

HH SMITH

IT WAS AGREED that the Invoice from Alander Travel be held back until a report had been received from Director of Swimming on Lanzarote suitability for overseas training camp of Commonwealth Games Squad.

After discussion of the Director of Swimming's Report, Council RESOLVED that the Executive should meet with the Director of Swimming and initiate the first stage in disciplinary procedures.

115/85 REPORT OF THE ADMINISTRATOR

The President congratulated Mrs Hallam on the presentation of her report.

1. Some discussion took place on the request from Stirling ASC for an increase of £100 for coaching provided by them, on behalf of the S.A.S.A. for the University of Stirling. Mrs Hallam to request further information on number of hours worked, etc., and submit report to Council in December.
NB present amount £350.00.

R. HALLAM

115/85 2. Scottish Sports Council

Mr Black requested that a representation be made at the meeting regarding Cable Television and Channel 4 to be held on 22 October.

3. Badges for District Representatives

Some discussion took place on this. Districts to consider their requirements and to discuss further at December meeting.

4. Transfers

Council approved transfers as noted below.

From Ayr ASC to Warrender ASC	Gillian Kennedy
From Ayr ASC to Warrender ASC	Robert Kennedy
From Ayr ASC to Warrender ASC	Graham Kennedy
From Stirling ASC	
to Perth Pullars ASC	Pamela Fairlie
From Carnegie ASC	
to Dyce (Aberdeen) ASC	Jamie Reekie
From Hamilton Baths ASC	
to Elgin ASC	Alan Sturroch

5. International Permits

Dundee Arnhall SC	Yugoslavia	5/12 October
Glenrothes ASC	West Germany	18/26 October
Hamilton Baths ASC	Jersey	31 October/ 3 November
Inverleith ASC	West Germany and Belgium	19/26 October

6. Records

The following Scottish National Records were ratified.

Girls 200 m Butterfly	Lorraine Montford W/PY	2.20.50
Girls 100 m Freestyle	Linda Donnelly W/HB	58.64
Girls 200 m. Backstroke	Anna Ratcliff U/A	2.24.23
Boys 100 m Butterfly	Richard Leishman N/AB	58.26
Boys 100 m Breaststroke	Gary Watson E/FS	1.06.49

116/85 REPORTS FROM CONVENERS

1. WATER POLO COMMITTEE

There was no report presented. The Minutes of Water Polo Committee Meeting held on 11 August were noted.

Report on "6 Nations Tournament" by Robert A. Nicolson, Coach, was noted. Council were concerned that Mr D. Gordon had not been allowed to referee. Further information was requested.

R. HALLAM

116/85 2. SWIMMING COMMITTEE

Report received was an extract of four Swimming Committee Meetings.

a) Short Course Championships

Mr Robb raised several points on this in relation to length and timing of the event but it was noted that all information on the Championships had now been circulated.

b) After discussion it was agreed that clarification be made on the 5 C.G. staff recommended for honorarium status, together with commitment involved.

c) It was agreed that Council appoint Jury of Appeal for Short Course Championships.

EXECUTIVE

d) Coaches Passes

Following discussion it was agreed that the charge for coaches passes on an annual basis should be £5.00 for 1986.

e) The President intimated that Council are responsible for making decisions on whether swimmers qualify to swim for Scotland.

f) Some discussion took place on the letter submitted by Mr Robb of North District, following which Mr Black proposed that as far as possible, competitors should not be required to pay towards the cost of any international commitments. Anyone who is unable to meet costs should not be excluded from participating.

3. DIVING COMMITTEE

Council accepted the reports submitted by Diving Convener.

4. SYNCHRONISED SWIMMING COMMITTEE

a) Mrs McLeod-Bain raised one point on the Convener's report in that she felt that the wording intimated that there had been unanimous agreement over the appointment of Mrs D. Zajac. As far as Mrs McLeod-Bain was concerned, there had been an objection to this; however, it was noted that relevant details would be recorded in the Minutes of the most recent Committee Meeting.

b) Mr McLeod-Bain queried the Team Manager's report on the visit to Majorca not being available for Council. Mr Black confirmed that this had only been discussed at the Committee Meeting held on 6 October and would be circulated to Council for the December Meeting. He was concerned that reports should be discussed at a District Meeting before being considered.

116/85 4.

- c) The reason the Jordanhill Report had been submitted to Council was due to the issue raised at last Council meeting on this training weekend.
- d) The President expressed the point that Council were concerned at the large number of appointments made by Synchronised Committee. It was noted that these personnel encompass the skills required and all do not attend every training weekend. It was emphasised that budget figures would be adhered to.
- e) Following further discussion, Council APPROVED the appointment of Mrs D. Zajac. Mr McLeod-Bain intimated that the East District DID NOT AGREE to this appointment.

Council gave their support to the Synchronised Swimming Committee in their endeavours.

5. EDUCATION COMMITTEE

- a) Mr Craig raised the point that there was only limited information available on education matters. The Administrator agreed with this point.
- b) Council AGREED to request Education Convener to keep District Secretaries and SASA Office posted on current education matters.

NB A booklet was being prepared by the Education Committee, containing all the necessary information.

The Report was accepted by Council.

6. TECHNICAL TRAINING OFFICIALS COMMITTEE

It was brought to Council's attention that expenses incurred by Conveners and members of Executive are reclaimed from the Scottish office. Expenses from members of Committees are claimed through their District.

The Treasurer intimated that any claims submitted would be dealt with appropriately (including resubmission of claims).

7. MASTERS SWIMMING COMMITTEE

The Minutes of the Meeting held on 18 September 1985 were noted.

8. CENTENARY COMMITTEE

No report was submitted. (See General Secretary's Report.)