

Open Water Committee Meeting Minutes

Minutes of the Open Water Meeting held, Sunday 11th April 2010 at 12.30pm at 1.30pm
National Swimming Academy

<u>Present</u>	Stephen Massey (SM)	Chair
	Brian Bain (BB)	Committee Member
	Joyce McIntosh (JM)	Committee Member
	Andrea Gellan (AG)	Committee Member
	Doug Milne (DM)	Health and Safety Co-ordinator

1. **Chair's Address:** **SM** welcomed everyone to the meeting.
2. **Declarations of Interest:** **DM** - Dundee Sea Cadets.
3. **Apologies for Absence:** received from Lesley Prentice (**LP**), Lynne Deans (**LD**), Lynn McGregor (**LM**), Tony Davies (**TD**)
4. **Minutes of Previous Open Water Committee Meeting held on 24th January 2010**
Corrections; no corrections. Minutes proposed by BB.
5. **Actions from Previous Open Water Meeting held on 24th January 2010;** Please see separate action sheet.
6. **Positions on Open Water Committee 2010**

The committee endorsed the provisional Open Water Squad recommendations of the previous national convenor TD and BB. SM appointed BB to the position of the Team Manager for National and International events. SM appointed BB and LD as Strathclyde Events Co-ordinators. LD remit being entry secretary, BB operational planning will TD also offering his help and support via electronic format stating that he didn't want to take the lead. AG agreed to coordinate the Scottish Championship at Loch Rannoch. A subgroup will be established regarding the Scottish Grand Prix lead by BB. SM appointed the following co-opted members Technical Officials Co-ordinator LP and Health and Safety Co-ordinator DM.

7. **Scottish Open Water Championships 2010 – Strathclyde Park**

LD was suggested for the position of entry secretary for this year's Strathclyde and Loch Rannoch Championships. An overview of the proposed event organisation was introduced by BB covering the following areas of topic, total championship project costs, entry costs and boat hire.

Regarding the total event costing, DM raised the issues about the size of the quote received by BB from North Lanicshire City Council. BB stated that the quote provided was for a costing exercise. BB suggested that that costs could be reduced to around £2000.00 from an estimated £3200.00. DM suggested that we have one boat from Strathclyde and two from Dundee Sea Cadets and one Officials Boat plus 10 canoes.

JM asked about insurance and child protection implications. BB intimated that as long as public liability insurance was in place by the facility providers then boatmen

and helpers are not required to be SASA volunteer members due to additional insurance cover. BB discussed course outline for the new championships and highlighted the area of interest was much bigger than Loch Ore. SM asked BB and DM to produce a finalised budget with regards to health and safety with a total event costings.

SM asked about total budget cost of the championship set against the projected total entry and weather the event would provide a financial gain or revenue source in the future for the committee.

BB intimated that the Great North Swim Organisers were coming along to the event and weather the committee would be offering any kind of wetsuit alternative event as part of either the West District or the Strathclyde Park Championships.

BB suggested that insurance be explored for possible alternative events and that the exploration of a day membership should be explored with Scottish Swimming. BB suggested that we look into the possibility of brokering a deal for some kind of day insurance. This additional insurance would apply to non SASA swimmer wishing to explore open water as an entry route into District and National Events.

The committee agreed to hold an additional SASA wetsuit competition not as part of the national championship portfolio but held on the same day and at the same venue as the Scottish Open Water Championship.

8. Scottish Open Water Championships 2010 – Loch Rannoch

AG offered to coordinate the Scottish Championship at Loch Rannoch. The committee agreed that due to swimmers providing their own lifesavers that a section should be added to this year's championship entry form detailing their membership to Scottish Swimming. AG introduced an Activity Scotland quotes based on 6 swimmers with a possibility of two junior swimmers. AG asked about time limits and entry criteria due to confusion around entrants from the previous year's championship. DM suggested that we should have an outline for running national event time scales and procedure. AG to provide a total outline of projected championship costs.

9. Other Events in Domestic Calendar

AG asked if SM could add the forth swim on the calendar. JM asked about the logistics of running the event and its setup in comparison to other events. BB asked about why SM has removed BLDSA from domestic calendar this was because they the BLDSA are not affiliated the ASA/SASA and sign postings would not be beneficial at this moment as the priority should be on Scottish Domestic Events. BB suggested writing to the ASA East District Committee Members about the general lack of open water activities in England. BB and SM to lease about getting all District and National Championship Entry Form's onto the Scottish Swimming website by the end of the next week Sunday 18th April 2010.

10. Development Plan

SM suggested that the committee should review the document and bring suggestion back for the next meeting. BB suggested looking at the format of the document in comparison to other national development committee plans.

11. A.O.C.B.

Open Water Official – JM

JM indicate that we may not be fulfilling our technical official's duties for District and National Championships. BB stated that British Swimming is taken the lead in the development of Open Water Officials. LP to be contacted about the number of officials active in Scotland and the development of a programme to attract new technical officials into the sport. DM asked that all Scottish District and National Championships should have allocated official before the start of the season. The Committee agreed that this would be most beneficial. JM asked about expenses for the Scottish Grand Prix Events. DM stated that it falls to the District to pay any officials. SM suggested that a flow chart should be produce to explain the process for an application to become an open water official.

Generic Insurance Cover for Domestic Events – JM
See above for details.

Event Licensing 2010

AG asked if the committee could review the licensing procedure via an email based system and recording. SM suggested that event licensing should be part of the development planning process.

Budget Increase

BB suggested that the budget has rose from £12,700.00 to £14,700.00. SM to contact DM about the increase of £2000.00 as per the AW recommendation to the board.

William Ross E-Mail UK Open Water Swimming Series

BB to contact William Ross regarding their current position and what services would be on offer for the 2011 Open Water Season.

BB asked if LM should be contact about her role as Open Water Development Officer. SM to contact LM regarding her role and the committee's further developmental practice.

Grand Prix Rules

BB asked that the grand prix rules may need to be amended due to a joint first position in the resulting the table from the 2009 series. The committee agreed that the current rules should remain in place. BB asked if the Scottish Swimming website could have a holding position on the information discipline section.

D.T.O.M

1:00 – 5:00 PM 18th July 2010