

Scottish Swimming

Scottish Christmas Open Meet

11th – 14th December 2003

Minutes of the meeting held on Sunday 5th October 2003 at 1.30 pm at the Aquadome, Inverness

Present

Margaret Riach (MR), Margaret Anderson (MA), Doris Mair (DM), Eleanore Murrison (EM), David Kerr (DK), Fiona Elder (FE), Craig Steedman (CS)

Apologies

Tom Tracey, Duncan McKinnell, Heather Learmonth

MR welcomed everyone to the meeting and in particular David Kerr who had agreed to take over as Wetside Manager and Eleanor Murrison as STO Manager.

SASA

Letters have been sent to SASA President, Highland Council Provost and Caledonia Community Leisure re Opening Ceremony.

All invites have been posted out.

Accommodation has been reserved at the thistle Hotel but requirements need to be confirmed asap. Could requirements be advised by Friday 17th October please.

Medal order will be placed as soon as possible – numbers to be confirmed.

Will need to borrow Aquadome plastic boxes again please.

Have requested a Civic Reception from Highland Council for Friday 12th December (as previous years). Highland Council has agreed this.

Can the North District's lap cards and bells be borrowed for this event.

Float will be forwarded once requested, last year £6,000 was required, could amount also be confirmed.

Treasurer

MA will contact Heather re float. Requested list from STO as to who is authorised to come and who will be staying overnight. If overseas teams entered this year suggested that there be leaflets available giving information on places to eat etc. MR said Tom Tracey will be able to confirm if this is necessary at the next meeting.

Meet Referee/STO Manager

EM intimated that letters would be sent out to the District STO Conveners on Monday 6th October. A letter much the same as last year will be used. A closing date of 9th November for replies will be requested. Will ask for a note of all those who have still to receive polo shirts and a note will then be sent to HL. STOs will

be given overnight accommodation by agreement of committee. EM will also mail people in North District individually.

Dryside Manager

MA having difficulty filling this post. However she said that between those who have helped in the past there will be adequate cover for the front desk. Will also get children to help with basket duties. There have been a lot of new members into Inverness Swimming Club so the hope is to recruit from there. MR wasn't sure what photocopiers would be available at Inverness. However as none of the photocopiers delivered were working at the start of the meet last year it was hope that the company that was used for the European Juniors could be used again. MR to check with HL.

Wetside

DK confirmed that he would need 4 plus himself during the heats at least. Peter Lourie and Bob Greenlees have offered help as has Hilary Chalmers. Chairs to be set out at the first marshalling area as they were last year. Children will be needed as medal bearers. Confirmed that presentations will be done during the Thursday evening session as they were last year.

Venue Manager

Pool will be available for set up as of Thursday at 12.00 noon. Could any banners that require to be hung be sent a few days before the meet if possible? All areas that were available last year will be available for this year. Last year a team was selling sandwiches, biscuits, etc and obviously this is not allowed. MR suggested that a note be sent to all entered clubs reminding them that they cannot sell food. MR to speak to HL. Seats to be reserved for spectators as last year and also the first area at the top to be reserved for wheelchairs. MR asked that the main pool be available from 7.15 am for an informal warm up if swimmers wish. This was agreed but the leisure pool will remain closed. Formal warm up will begin at 8.00 am as usual and the leisure pool will also be open at that time. MR also asked that the main pool be available between sessions as usual. This was also agreed. Omega has been at the pool recently to service the equipment. Board has also been overhauled. Holes have been drilled where the announcers/computers are situated so that cables can be inserted. MR confirmed that the Health Suite would be required for the Civic Reception on Friday evening.

Catering

MR asked that the café be opened from 8.00 am. FE agreed to this. DM also intimated that many of the teams have to leave their accommodation before breakfast is served so it was thought that a breakfast menu could be put in place to accommodate them. It was suggested that a copy of the menu be given to all participating teams in their packs. MR will give FE finals numbers as soon as they become available. Tea/Coffee will be available for all in the lower Deck area. MR asked that lunch be available for coaches at least half an hour before the end of each session. MR to give finish times to FE.

Date of Next Meeting

Sunday 16th November at 1.30 pm at the Aquadome.